

VILLAGE OF NORTHFIELD

(847) 784-3555

APPLICATION FOR TREE PRESERVATION/REMOVAL PERMIT

Project Address: _____ Zoning: _____

Owner Name: _____ Phone: _____

☐ New Construction ☐ Single-Family Addition ☐ Demo ☐ Grading/Driveway

Tree Removal Contractor: _____ Phone #: _____

Email: _____

Arborist on Site: _____ Phone #: _____

DBH in inches	Species	Location	Replacement or Fee-In-Lieu Required?	Fee is \$175 per inch
Trees Removed From Public Property			Yes/No	
1. _____	_____	_____	_____	\$ _____
2. _____	_____	_____	_____	\$ _____
Trees Removed From Single-Family Property				
1. _____	_____	_____	_____	\$ _____
2. _____	_____	_____	_____	\$ _____
Heritage Trees Removed From Single-Family Property				Fee is \$400 per inch
1. _____	_____	_____	_____	\$ _____
2. _____	_____	_____	_____	\$ _____
Trees Protected on Site				
1. _____	_____	_____	OR SEE PLAN SHEET:	
2. _____	_____	_____		

Items required on all Grading or Site Plans submitted (See Site Plan Exhibit):

- ☐ Protected Tree Locations including the Critical Root Zone
- ☐ Protected Tree Inventory including species, size, condition and management during construction
- ☐ Tree Protection Fence locations marked on Grading or Site Plan
- ☐ Fee of \$400 per inch of healthy Heritage tree removed in Protected Area
- ☐ Fee of \$175 per inch of healthy tree removed in Protected Area, or
- ☐ Landscape Plan with required inches of removed trees replaced

The approved *Application for Tree Preservation/Removal Permit* is required for the Building Permit. The applicant is required to be in compliance with Chapter 10-13 - Tree Preservation and Protection.

PERMIT FEE:

- Residential Tree Protection due to Remodeling/Construction..... NO FEE
- Escrow only \$1,000.00
- Residential Protected Tree Removal and/or Protection due to Remodeling/Construction \$225.00
- Plus escrow..... \$1,000.00
- Commercial Development and Subdivision Protected Tree Removal and/or Protection \$300.00
- Plus escrow..... \$500.00

Account #01-00-425-4155

Account #01-00-205-2502

Account #01-00-205-2502

Permit Fee \$ _____

Escrow \$ _____

Fee-in-lieu Escrow \$ _____

TOTAL AMOUNT DUE \$ _____

Approved By: _____ Date Approved: _____

Final Inspection: _____ Date Approved: _____

Notes: _____

INSTRUCTIONS TO FILL OUT THE TREE PRESERVATION / REMOVAL PERMIT

1. PLACE TREES IN THE PARKWAY, FRONT YARD AND SIDE YARD SETBACKS ON SITE PLAN OR GRADING PLAN.
 - Your setbacks are determined by your zoning district. The setbacks are usually shown on the site plan.
 - Determine the path of construction equipment and note it on the site plan.
 - All trees in the parkway, along the driveway and within 50' of the path of construction are to be inventoried and shown on the plans.
2. INVENTORY THE TREES.
 - The tree inventory is to include species, size (8" or greater) condition, structure and maintenance plan. Each tree in the inventory is to be numbered that corresponds with the trees on the site plan. Also, include trees that are to be removed and neighbor's trees that are adjacent.
 - Place the inventory on the site plan.
 - Heritage trees are defined as quality hardwood species with a diameter at breast height of 16" or greater. The Heritage tree species include: Oaks, American Elm, Hickory, Walnut, Maple (except Norway, Silver and Boxelder), Bald Cypress, Hackberry, male Ginkgo, Beech, Osage Orange, Sycamore, Ironwood, Linden, Buckeye, Catalpa and Coffee tree.
3. LOCATE TREE PROTECTION FENCING ON THE SITE PLAN.
 - Tree fencing can be either the 4' orange snow fence, or in areas of high construction traffic or sensitive trees (such as Oaks) the fence should be 6' chain link.
 - In areas where the tree protection fence, the silt fence and/or the construction fence run parallel, the silt fence or construction fence can be utilized for tree protection purposes.
 - Tree protection fence is to be erected at the tree critical root zone (drip line) or 1 foot out for every inch of tree's DBH before demolition, grading or any construction.
4. FILL OUT THE ATTACHED TREE PRESERVATION/REMOVAL PERMIT.
 - If there are healthy tree removals, a landscape plan is required to show where the replacement trees will go. Removed trees are to be re-planted inch for inch or you are allowed to pay an additional escrow which will be refunded after new trees are planted. The escrow cost is \$175.00 per inch for regular trees and \$400 per inch for Heritage trees.

*If a non-heritage tree species is removed, but replaced with a Heritage tree species, the total caliper inches of replacement required shall be reduced by 25%.

The entire updated set of regulations can be found on our website at www.northfieldil.il under Chapter 10 – Northfield Tree Preservation Ordinance.

SITE PLAN EXHIBIT

CRITICAL
ROOT
ZONE

CF = CONSTRUCTION FENCE

ROOT
PRUNING

REMOVE
DRIVEWAY

REMOVE
TREE

TREE PROTECTION
FENCE

REMOVE EXISTING HOUSE,
PATIO, WALKS, DRIVEWAY,
STOOPS, & STEPS

1 STORY BRICK & FRAME HOUSE
WITH GARAGE
#26

CONC. PATIO

F.F.L. = 626.71

CONCRETE PORCH

TREE PROTECTION
FENCE

ROOT PRUNE (TYP.)

CRITICAL ROOT ZONE

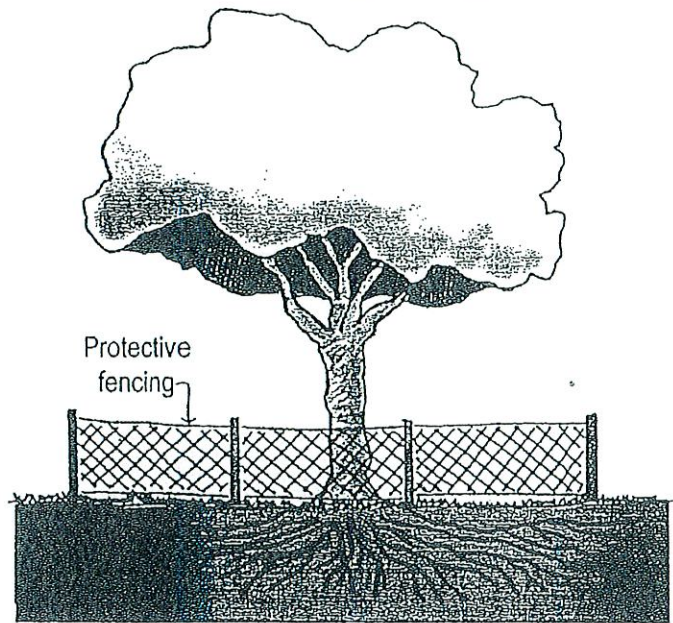
Tree Inventory/Action Plan Description

Tree Description				Action				
Tree No.	Species	Size	Condition (1-6)	Remove	Root Prune	Crown Prune	Banding	No Action
001	PNE	24"	3					X
002	JUNIPER	8"	3	X				
003	OAK	28"	3		X			
004	HONEY LOCUST	34"	3					X
005	BUCKTHORN	10"	4					X
006	BUCKTHORN	8"	4					X
007	SIBERIAN ELM	32"	4					X
008	AMERICAN ELM	12"	4					X
009	SUGAR MAPLE	24"	3					X
010	SILVER MAPLE	40"	3					X
011	BUCKTHORN	8"	4					X
012	HONEY LOCUST	36"	3		X			
013	COTTON WOOD	30"	3					X
014	BOXELDER	6"	4					X
015	LINDEN	10"	3					X
016	LINDEN	10"	3					X
017	BLACK CHERRY	6"	3					X
018	ASH	18"	5					X
019	BUCKTHORNS			X				
020	ASH	21"	4					X
021	ASH	8"	4					X
022	COL. BLUE SPRUCE	8"	3					X

TREE PROTECTION FENCING

Examples of appropriate protective fencing

Protective fencing for a single tree



Protective fencing for multiple trees

