



SPECIAL USE PERMIT

DEVELOPMENT SERVICES PLANNING & ZONING

Applications are due to the City of Washington, Department of Planning and Development by 5:00 p.m. on the 15th of the month. Applicants will be heard at the following month's meeting.

OFFICE USE ONLY

Fee: \$300.00

Date Paid:

Ref No.:

APPLICANT INFORMATION

Applicant Name:

Date of Application:

Phone No.:

Alt Phone:

Address:

City

State

Zip Code

LOCATION OF PROPERTY OF WHICH PROPOSED SPECIAL USE IS REQUESTED:

Parcel Tax Card No.:

Zoning Designation

Address

City

State

Zip Code

WRITTEN DESCRIPTION OF PROPOSED SPECIAL USE:

PLOT PLAN:

A plot plan may be required by staff to illustrate that the request can meet all development standards of the city code. Please consult with staff for this determination.

APPLICANT RESPONSES TO GENERAL CRITERIA FOR SPECIAL USE:

The Zoning Ordinance imposes the following General Criteria on Special Use Permits. Under each criteria the applicant should explain with reference to attached plot plan, (if plot plan is required by staff), how the proposed use satisfies each criteria. Answers should be supported by facts

GENERAL REQUIREMENTS: The proposed use does not adversely affect the general plans for the physical development of the city as embodied in these regulations or in any plan or portion thereof adopted by the Planning Board or by the City Council.
STATEMENT BY APPLICANT:

GENERAL REQUIREMENTS: The proposed use will not be contrary to the purposes stated in these regulations.
STATEMENT BY APPLICANT:

GENERAL REQUIREMENTS: The proposed use will not adversely affect the health and safety of residents and workers in the city. **STATEMENT BY APPLICANT:**

GENERAL REQUIREMENTS: The proposed use will not be detrimental to the use of or development of adjacent properties or other neighborhood uses. **STATEMENT BY APPLICANT:**

GENERAL REQUIREMENTS: The proposed use will not be affected adversely by existing uses.
STATEMENT BY APPLICANT:

APPLICANT RESPONSES TO GENERAL REQUIREMENTS:

GENERAL REQUIREMENTS: The proposed use shall be subject to the minimum area, setback, and other locational requirements of the zoning district in which it will be located (state whether building is existing or proposed and refer to plot plan for setbacks). Note: Existing building not meeting these developmental standards does not necessarily mean this requirement cannot be fulfilled. **STATEMENT BY APPLICANT:**

GENERAL REQUIREMENTS: The proposed use shall be subject to the off-street parking and loading requirements of these regulations. All parking and driveways shall be located in a safe and convenient manner.

STATEMENT BY APPLICANT:

GENERAL REQUIREMENTS: The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of such use. **STATEMENT BY APPLICANT:**

GENERAL REQUIREMENTS: The proposed use will not constitute a fire hazard because of the number of persons who will attend or use such facility, of the vehicular movement, of noise or fumes, or of the type of physical activity.

STATEMENT BY APPLICANT:

APPLICANT RESPONSES TO GENERAL REQUIREMENTS:

GENERAL REQUIREMENTS: The proposed use will comply with all additional specific criteria set forth for each particular use as established in the zoning ordinance.

STATEMENT BY APPLICANT:

GENERAL REQUIREMENTS: The proposed use will not create or aggravate hazards to vehicular or pedestrian traffic on the roads and sidewalks, both off-site and on-site, serving the proposed use as determined by the size, capacity, and condition of such roads and sidewalks, lighting, drainage, intensity of use by both pedestrians and vehicles and the visibility afforded to pedestrians and the operators of motor vehicles on such roads.

STATEMENT BY APPLICANT:

NOTE:

Applicants, and/or their agents or parties so interest are prohibited from any contact in relation to this matter with Board of Adjustment members prior to the public hearing.

I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information and belief. I authorize the City of Washington to place a sign on the property in questions, for the purpose of alerting the general public of my request, no less than ten (10) days prior to the Board of Adjustment meeting.

Signature of Applicant: _____ Date: _____

OWNER AUTHORIZATION FOR NON-OWNER APPLICATION

NOTE:

IF THE PERSON WHO IS REQUESTING THE BOARD OF ADJUSTMENT TO TAKE ACTION ON A PARTICULAR PIECE OF PROPERTY IS NOT THE OWNER OF THE PROPERTY OR DOES NOT HAVE A BINDING OPTION TO PURCHASE THE PROPERTY, THEN THE ACTUAL OWNER OF THE LAND MUST COMPLETE THIS FORM.

IF THE PERSON WHO IS REQUESTING THE BOARD OF ADJUSTMENT TO TAKE ACTION ON A PARTICULAR PIECE OF PROPERTY IS THE OWNER OF THE PROPERTY OR HAS A BINDING OPTION TO PURCHASE THE PROPERTY, PLEASE DISREGARD THIS FORM.

Dear Sir or Madam,

I am the owner of the property located at:

Address

City

State

Zip Code

I hereby authorize: _____ (Authorized Agent) to appear with my consent before the City of Washington Board of Adjustment in order to ask for a special use permit to: (Describe Use and Location Below)

at this location. I understand that the Special Use Permit, if granted, is permanent and runs with the land. I authorize you to advertise and present this matter in my name as the owner of the property.

If there are any questions, you may contact me at my address:

Contact Address

City

State

Zip Code

or by telephone at:

Alt Phone:

Respectfully yours,

Owner Signature

Sworn to and ascribed before me, this the _____ day of _____, 20 _____

Notary Public

My commission expires: _____