

City of Shamokin
47 E Lincoln St
Shamokin, PA 17872

**Vacant Property Registration
Application**

570-644-0876
codeoffice@shamokincity.org
www.shamokincity.org

If Owner is an Individual Person

Owner Name _____ Phone # _____

Address _____

If Owner is a Corporation

Name(s) and address(es) of all Officers and Directors

Name _____ Address _____ Phone _____

*Attach copy of most recent relevant filing with PA Department of State

If Owner is an Estate

Executor Name _____ Phone # _____

Address _____

If Owner is a Trust

Name(s) and address(es) of all trustees, grantors and beneficiaries

Name _____ Address _____ Phone _____

If Owner is a Partnership

Name(s) and address(es) of all Partners with an Interest of 10% or greater

Name _____ Address _____ Phone _____

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Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I understand that as the owner of this property, I am ultimately responsible for maintaining it compliance with all Federal, State & Local Regulations. This registration is not a certification of Code compliance and does not protect the registrant from any building code violations or demolition. By registering the property, the registrant certifies that the property is vacant, secure, sufficiently posted and the insurance is current. Failure to maintain the property in compliance may result in fines and citations under the code of the City of Shamokin.

I also understand and acknowledge that building owners are responsible for ongoing repairs and maintenance including structural issues, fencing, weeds, debris, and snow removal.

Owner Signature: _____ Date: _____

Printed Name and Title: _____

REGISTRATION FEE MUST ACCOMPANY THE REGISTRATION FORM

Registration shall remain valid for one year from the date of registration, except for the initial registration. The owner shall be required to renew the registration annually as long as the building remains a vacant and/or abandoned property and shall pay a registration or renewal fee in the amount prescribed in City of Shamokin Ordinance 21-02 for each vacant property registered.

The annual renewal shall be completed by November 15 of each year. The initial registration fee shall be due and payable within 30 days of communication to the property owner.

The registration fees for vacant buildings within the City is: \$75.00 per building.

Upon the registration of a property, Enforcement may conduct an inspection of the property to determine if it complies with the Property and Maintenance Code and Fire Code. If the Fire Department or Code Enforcement Department finds violations of the Property Maintenance Code or Fire Code, Enforcement shall issue a notice of violation as per the requirements of those codes and give notice to the owner to comply with the codes.

The inspection fees for vacant properties within the City is \$180.00 per building

- This fee shall include the initial inspection and one re-inspection.
- Subsequent re-inspections shall be charged at \$75.00 each.