

**CITY OF VILLA HILLS
ENCROACHMENT PERMIT APPLICATION**

Application Date ____/____/____

Applicant Name _____ **Occupational License #** _____

Applicant Address

City _____ **State** _____ **ZIP** _____

Contact Person _____ **Phone** _____

Type of Encroachment ☐ Street ☐ Sidewalk ☐ Other: _____

Location of Obstruction

Brief Description of the Work

Accurate and Complete Description of Encroachment

Explanation of Need for Encroachment

Date & Time Activity to Commence _____ **To be Completed** _____

Cellular Equipment Only Has the proposed work been reviewed and approved by the Kenton County Municipal Planning and Zoning Commission? ☐ Yes ☐ No

The following must be included:

- ☐ A scaled plot plan showing the location, dimensions, and details of the proposed encroachment.
- ☐ \$100.00 application fee.

The undersigned hereby agrees to indemnify and hold harmless the City of Villa Hills and its agents for any and all injuries or losses resulting from the proposed activity related to this encroachment permit. Approval does not relieve the applicant from obligations and responsibilities to protect traffic and personnel. Other permits may be necessary and it is the Applicant's responsibility to obtain any and all necessary permits related to the activity. The undersigned hereby agrees to comply with the City of Villa Hills Code of Ordinances Chapter 51 (Encroachments).

APPLICANT

STATE OF _____

:SS

COUNTY OF _____

Acknowledged, subscribed and sworn to before me this the _____ day of _____, 2016.

Notary Public
My Commission Expires:

APPROVED: _____ **PERMIT NO.** _____