

Prior to issuance of a building permit, the building owner, on the advice of the architect or engineer, must sign this form and submit it to the Chief Building Official. The signatories to this form certify that the testing/inspection agency named below has been engaged to perform structural tests and inspections during construction, as checked below, to satisfy all applicable portions of the building code. Please fill out one form for each special inspection required.

STRUCTURAL TESTS AND INSPECTION SCHEDULE – SHORT FORM 2025 CBC)

PROJECT NAME: Print Name:		PLAN CHECK #:
PROJECT ADDRESS: Print Name:		
ENGINEER Print Name:	Signature:	Date:
OWNER Print Name:	Signature:	Date:
NAME OF TESTING/INSPECTION AGENCY: Print Name:		
RESPONSIBLE EMPLOYEE		
OF THE TESTING AGENCY Title:	Signature:	Date:
CONTRACTOR Print Name:	Signature:	Date:

- Copies of all laboratory reports and inspections shall be sent directly to the City Building Division and to the registered design professional in responsible charge by the testing agency on a weekly basis.
- Prior to issuance of an occupancy permit, the inspection agency shall submit a statement that all items of designated work performed were reported. Any items checked but not tested or inspected will be noted and explained

REINFORCING STEEL					FILL MATERIAL		PILING, CAISSONS, CAPS, TIES	
☐ Tensile & Bend, one set per heat per ____ ton					☐ Acceptance Test		☐ Inspection of Reinforcing Placement	
☐ Inspection of Placement					☐ Moisture-Density Determination		☐ Inspection of Concrete Placement	
☐ Inspection of Welding					☐ Field Density		☐ Inspection of Concrete Batching	
MASONRY					FIREPROOFING		STRUCTURAL WOOD	
☐ Preliminary Acceptance Tests (Masonry Units, Wall Prisms)					☐ Inspection of Placement		☐ Inspection of Fabrication	
☐ Subsequent Tests (Mortar, Grout, Field Wall Prisms)					☐ Density Tests		☐ Inspection of Truss Joist Fabrication	
☐ Inspection of Grouting					☐ Thickness Tests		☐ Sample & Test Components	
☐ Inspection of Placement & Grouting					☐ Inspect Batching		☐ Inspection of Glulam Fabrication	
CONCRETE, SHOTCRETE, GROUT, & MORTAR					PRECAST CONCRETE		STRUCTURAL STEEL	
Conc	Shot	Grout	Mortar		☐ Inspection of Reinforcing Placement		☐ Shop Identification & Welding Inspection	
				Aggregate Tests for Designs	☐ Reinforcing Testing		☐ Shop Ultrasonic Inspection	
				Suitability of Aggregates	☐ Inspection of Tendon Placement		☐ Shop Radiography	
				Mix Designs	☐ Inspection of Concrete Placement		☐ Field Welding Inspection	
				Test Panel	☐ Inspection of Concrete Batching		☐ Field Bolting Inspection	
				Batch Plant Inspection	☐ Inspection of Panel Attachments		☐ Field Ultrasonic Inspection	
				Cement Grab Sample	☐ Compression Tests		☐ Field Radiography	
				Inspect Placing	☐ Inspection of Stressing/Transfer		☐ Metal Deck Welding Inspection	
				Compression Tests				
				Cast Specimens				
				Pick-Up Samples				
				Shrinkage Bars	Epoxy or Expansion Anchors			
				Yield Check	☐			
				Air Check	☐			
				Dry Unit Weight	☐			
OTHER TESTS								
Specify if other tests, inspections, or special instructions are required for the project:								

BUILDING OFFICIAL'S ACCEPTANCE

Signature of Building Official			Print Name	Date
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