

BOROUGH OF POMPTON LAKES

25 Lenox Avenue,
Pompton Lakes, NJ 07442
973-835-0143 Ext. 223

Fees:

Commercial C.C.O.: \$200.00

**Additional follow-up
inspections: \$25.00**

**Check payable to:
Borough of Pompton Lakes**

APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY
COMMERCIAL ORD. 08-28

DATE: _____

RESALE: _____ RENTAL: _____

BLOCK: _____ LOT: _____

ALL INFORMATION BELOW IS REQUIRED FOR C.C.O. – ALLOW 5 DAYS FOR PROCESSING

PROPERTY OWNER NAME: _____

PHONE NUMBER: _____ EMAIL: _____

PROPERTY LOCATION: _____

LESSEE NAME: _____ BUSINESS NAME: _____

LESSEE ADDRESS: _____

CONTACT PHONE NUMBER: _____ EMAIL: _____

MAILING ADDRESS: _____

TYPE OF BUSINESS / USE: _____

PREVIOUS USE: _____

NUMBER OF EMPLOYEES: _____

HOURS OF OPERATION: _____

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19-3.7 Fees. [1983 Code § 84-7]

B. A fee of \$200 shall accompany each application for a certificate for a nonresidential premise.

C. The Construction Official may waive an application fee if a certificate has been issued for the premises within 90 days of the date of the application. An applicant shall be entitled to one follow-up inspection at no charge. The fee for additional follow-up inspections shall be \$25 per inspection.

**Application must accompany an approved Change of Use / Tenant
Zoning Permit or it cannot be accepted.**

Signature of Owner or Agent

www.pomptonlakes-nj.gov

Commercial C.C.O.

MEMORANDUM

COMMERCIAL CERTIFICATE OF OCCUPANCY

DRINKING WATER

Pompton Lakes has won the award of best tasting drinking water in the State of New Jersey and also is recognized by the National Rural Water Association for providing some of the best quality drinking water in . the Nation. However, water from restroom sinks does not qualify under the plumbing code standards as drinkable water for sanitary reasons. Water coolers or fountains must be provided outside of the restrooms to fulfill this requirement.

FIRE PREVENTION BUREAU

**Smoke Detector / Carbon Monoxide / Fire Extinguisher
for CO Inspections that are required prior to
opening.**

Please contact Fire Prevention Bureau:

John Keating

**Pompton Lakes Fire Department
1 Passaic Avenue,
Pompton Lakes, NJ 07442**

**jkeating@pomptonlakes-nj.gov
(973) 616-5918.**

www.pomptonlakes-nj.gov