

CITY OF IRON MOUNTAIN

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Iron Mountain, MI 49801

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www.cityofironmountain.com

APPLICATION FOR SPECIAL USE PERMIT

Please type or print all of the requested information that applies to your requested use on all pages of this application. You may attach additional information that you may feel is necessary to assist the City in the review of your request but you still must submit this completed application. If you have any questions call the number listed above or email codeenf@cityofironmountain.com or visit cityofironmountain.com to view the entire zoning ordinance.

INCOMPLETE APPLICATIONS WILL DELAY YOUR REVIEW.

TIME LINE:

Once your application is complete, and fee is paid, the Planning Commission will set a public hearing at their next regular meeting (Meetings are the second Monday of each month). The Planning Commission then makes a recommendation to the Council for review at the following Monday Council Meeting.

Depending on when you submit your application, final Council review could take up to 9 weeks. In some circumstances depending on time of filing, and Commissioner availability the Planning Commission may be able to call a special meeting to set the public hearing; where final Council action could occur at a minimum of 25 days (State law requires notices must be received and published in the paper a minimum of 15 days prior to the Public hearing).

APPLICANT INFORMATION

Name of Applicant _____

Representing _____

Name of Development _____

Street Address _____

City _____ State _____ Zip Code _____

Primary Phone # _____ Secondary Phone # _____

E-mail Address: _____

PROPERTY OWNER INFORMATION

(If different than applicant)

Property Owner Name(s) _____

Street Address _____

City _____ State _____ Zip Code _____

Primary Phone # _____ Secondary Phone # _____

E-mail Address: _____

PROPERTY INFORMATION

Legal description of property(s): (optional unless there is no street address currently assigned) ☐ See attached

Address of property(s): _____

List any deed restrictions: ☐ See attached

Describe all existing and proposed land uses of the property. ☐ See attached

City Administration will review whether the proposed use will be harmonious with and in accordance with the objectives of the current comprehensive community plan and if the proposed use will be consistent with the intent and purposes of the current Zoning Ordinance.

The planning board is required to review the particular facts and circumstances of each proposed special use under the following standards, and shall evaluate any evidence showing that the proposed use will comply with such standards. See Section 74-554 of the Zoning Ordinance. Provide statements and any supporting evidence in response to each of the following questions. Attach additional pages as necessary.

Factors to consider when answering the following questions include:

- Type of activity or processes
- Hours of operation
- Off street parking requirements
- Proximity to similar uses, or if dissimilar any impact neighboring properties may experience if any.
- Benefits of allowing the requested use (employment, rehabilitation of obsolete or unused properties etc.)

(1) Will the proposed use be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area?

(2) Will the proposed use be hazardous or disturbing to existing or future neighboring uses?

(3) Will the proposed use be served adequately by essential public facilities and services, such as highway or street access, police and fire protection, storm water drainage, refuse disposal; or will the responsible party of the proposed use be able to provide adequate service?

(4) Will the proposed use create additional requirements at public cost for public services in excess of current capacity or will it be detrimental to the economic welfare of the community?

(5) Will the proposed use involve: activities, processes, materials and equipment or conditions of operation that will be detrimental to any persons, property or the general welfare of the community by reason of excessive production of traffic, noise, smoke, fumes, glare or odors?

I hereby submit the enclosed site plan for review and I verify all graphic and written information is accurate, to the best of my knowledge.

Applicant's Signature
(must be original)

Date

Owner's Signature
(must be original)

Date

Office Use Only

Case Number: _____

Date Received: _____

Fee Received: _____

Planning Board Date(s): _____ Receipt Number: _____

City Council Date: _____

Zoning Classification of Site: _____

Notes, Other Information _____

Revised 1/26/2017