



SPECIAL EVENT APPLICATION

837 Highway 76 W, Clayton, GA 30525
Phone (706) 782-4512 | Fax (706) 782-4596
cityclerk@cityofclaytonga.gov

APPLICANT INFORMATION

Applicant: _____

Address: _____

Phone: _____ Email: _____

EVENT INFORMATION

Event Name: _____

Description: _____

Location: _____

Date: _____ Time: _____

of People: _____

Will you have: Alcohol ☐ Yes ☐ No Food/Food Trucks? ☐ Yes ☐ No

- This application is for special events involving sidewalks and/or streets.
- The permit application fee is \$25.
- The applicant has the permission of the property owner to hold the special event.
- The applicant understands there may be special instructions from the City of Clayton.
- The applicant accepts all liability regarding the event.
- The applicant understands proof of insurance may be required.
- The applicant understands that additional permits may be required.

Applicant Signature: _____ Date: _____

OFFICIAL USE ONLY | APPROVAL

Police Chief: _____ Date: _____

Date Received: _____ ☐ Approved ☐ Denied Date: _____