



Village of Skokie
Property Standards Division
5127 Oakton Street
Skokie, IL 60077

(847) 933-8224 • Fax (847) 933-8230
WWW.SKOKIE.ORG

Official Use:

Fee Amount _____

Fee Paid _____

Seminar Date _____

RENTAL UNIT REGISTRATION APPLICATION

Please Print or Type

Every residential rental unit in Skokie is required to be registered with the Village. This completed application must be signed by the Property Owner and submitted to the address above with payment of \$25.00 for each rental unit. Owner-occupied and vacant units are exempt from registration. If a building has multiple entrances and individual addresses, separate applications are required for each address.

Rental Property Address: _____

OWNERSHIP INFORMATION (all information must be provided)

Property Owner Name: _____

Address: _____ Phone: _____ ☐ Cell ☐ Landline

City, State, Zip: _____ email: _____

MANAGEMENT COMPANY and AGENT NAME (if other than owner)

Company and Agent Name: _____

Address: _____ Phone: _____ ☐ Cell ☐ Landline

City, State, Zip: _____ email: _____

TENANT INFORMATION (Optional) Provide additional sheets if necessary.

Unit #	Name	Cell Phone	Unit #	Name	Cell Phone

RENTAL PROPERTY DESCRIPTION (Please check one)

☐ rental apartment building ☐ single-family/townhouse/duplex ☐ rental condo/co-op unit (4-unit building or less)

FEE (do not include owner-occupied and/or vacant) **Number of rented units** _____ x \$ 25 = **Total Due \$** _____

I understand this registration is conditional upon compliance with all Village Ordinances and completion of the Residential Rental Property Landlord Seminar. All of the information provided in this application is true and correct to the best of my knowledge. ***If there are any changes in the information provided on this application, including leasing of a vacant unit, it is my responsibility to notify the Village of Skokie Property Standards Division within 21 days.***

Property Owner Signature _____ Date _____