



City of Runaway Bay
101 Runaway Bay Drive
Runaway Bay, TX 76426

940-575-4745
FAX 940-575-2563

APPLICATION FOR A VARIANCE

The City of Runaway Bay Board of Adjustment may grant reasonable variances in order to overcome practical difficulties and prevent unnecessary hardships in the application of the regulations contained within Zoning Ordinance 27, provided, however, that such is done in conformity to the intent and purposes hereof and provided also that in every instance such variance will not be materially detrimental or injurious to other property or improvements in the neighborhoods. Variances of height, size, and setback requirements may be granted hereunder. Ord. 27, Article XVII

REQUIREMENTS:

APPLICATION SIGNED BY PROPERTY OWNER
\$215.00 APPLICATION FEE (NON-REFUNDABLE)
2 COPIES OF PLAN SHEETS DRAWN TO SCALE
MAILING LABELS FOR ALL PROPERTY OWNERS WITHIN 200'
POSTAGE EQUATING TO TOTAL NUMBER OF LABELS
PUBLIC HEARING AND BOARD OF ADJUSTMENT APPROVAL

YOU AND/OR YOUR REPRESENTATIVE NEED TO ATTEND THE MEETINGS (PUBLIC HEARING, BOARD OF ADJUSTMENT) TO PRESENT YOUR REQUEST FOR A VARIANCE AND TO ANSWER ANY QUESTIONS THAT MAY ARISE. IF THIS REQUEST INVOLVES A MEETING OF THE DEVELOPMENT REVIEW COMMITTEE, THERE MAY BE AN ADDITIONAL CHARGE FOR THAT SERVICE.

LEGAL DESCRIPTION	UNIT _____ LOT _____ BLOCK _____
PHYSICAL ADDRESS: _____	

I hereby certify that all information provided is true and correct and all schedules will be strictly adhered to.

Applicant (Signature)		Owner (Signature)	
(Printed name)		(Printed name)	
(Company name)		(Company name)	
(Street Address)		(Street Address)	
(City, state, zip)		(City, state, zip)	
(Telephone Number)	(FAX Number)	(Telephone Number)	(FAX Number)

I, the undersigned property owner or _____ of the following described
(Authorized Representative)
real property located in the City of Runaway Bay, Texas, hereby make application for a variance, by
requesting approval for the following:

(Indicate how the project plans differ from the Zoning Ordinance)
