



RIGHT-OF-WAY PERMIT APPLICATION

City of Globe Public Works Department | 1250 North Hagen Road, Globe, AZ 85501

DATE RECEIVED: _____

PERMIT NO.: _____

The Applicant will complete and return this form via email at PWPermit@globeaz.gov (preferred) with the subject line as ***"Right-of-Way Permit Application"***, or to City Hall located at **150 North Pine Street, Globe, AZ 85501**. **Applications must be submitted a minimum of five (5) business days prior to the projected work date.** Permits will be reviewed within two (2) business days at which time the applicant will be notified of the next steps. The Public Works Director, in conjunction with the City Engineer, has the delegated authority to approve Right-of-Way permits within the City limits of Globe, Arizona.

TO BE COMPLETED BY APPLICANT

Location of ROW:	
Described Proposed Improvements / Use of ROW:	
Date Work Will Commence:	Date Work Will Be Completed:
Owner:	Phone No.
Address:	
Contractor / Agent:	Phone No.
Address:	
Applicant Signature: (Owner / Contractor / Agent)	Date:

Permit Conditions: _____

Permit Approvals:

TO BE COMPLETED BY CITY OF GLOBE PERSONNEL

Date of Issuance:	Date of Expiration:
Issued By:	Title:
Site Inspection:	Date:
Final Inspection	Date:

This application is approved with the following conditions, requirements, and/or specifications:

1. This issued permit shall be available at the construction site during the work.
2. **DRIVEWAY CULVERTS:** Unless specified before the issuance of this permit, all driveway culverts placed within City Right-of-Way must be a minimum of 18 inches, 16-gauge CMP. Exceptions to this must be approved by the City Engineer. The City will not be responsible for maintaining the cover on the CMP but will maintain the flow through the culvert.
3. **DRAINAGE DITCHES:** All drainage ditches must be preserved and kept in working order during construction. The flow line of existing drainage ditches shall not be changed or altered without prior written approval or direction of the City Engineer.
4. The terms and issuance of this permit are in accordance with City Ordinance 404.
5. All work performed within City Right-of-Way shall comply with the Uniform Standard Specifications for Public Works Construction and the Uniform Details for Public Works Construction (MAG Standards).
6. Right-of-Way permits for open excavation within a public street shall not be issued for a period in excess of three (3) days. All other permits may be issued for a period up to six (6) months.
7. All work is subject to inspection and acceptance by the Public Works Department.

Special Conditions (if none write "No Special Conditions"): _____

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FOR AND IN CONSIDERATION of granting a permit to the purpose set forth herein, the APPLICANT hereby agrees, covenants and binds said APPLICANT as follows, to wit:

1. The APPLICANT assumes responsibility and all liability for any injury or damage to said right-of-way, or to any person or property while using said right-of-way in a lawful manner caused by or arising out of the exercise of this permit.
2. All work done shall be at the sole cost and expense of the APPLICANT and shall be done at such time and in such a manner as to be least inconvenient to the traveling public and as directed by the agent of the City. Work must be finished in the time specified on the permit.
3. After exercising the permit, the APPLICANT shall repair and restore the roadbed and road surface in accordance with the standards and directions of the City of Globe and by accepting this permit and performing work thereunder, the APPLICANT does hereby warrant its work, including the repair and restoration of the road surface and roadbed, for a period of two years from the date of final inspection and approval of the work.
4. Except for improvements accepted by the City for maintenance, the APPLICANT shall promptly perform all necessary repair work to maintain the condition of all improvements in the right-of-way and, in any event, shall promptly make such repairs as directed by the City from time to time. The APPLICANT shall not allow any condition to exist which constitutes a hazard, source of danger or potential risk to the public.
5. If at any time hereafter the right-of-way or any portion thereof occupied and used by the APPLICANT may be needed or required by City, any permit granted in pursuance of this application may be revoked by the City and all rights thereunder terminated and, upon notice the APPLICANT shall remove all property belonging to said APPLICANT.
6. In the event that any work done under a permit creates any hazard, danger or risk to any person or vehicle using the right-of-way, the APPLICANT shall provide and maintain at all times during the existence of the condition creating the hazard, danger or risk, such notices, barriers, and other mitigations as will protect other persons therefrom.
7. A.R.S. § 28-650 requires any contractor, firm or corporation performing work on roads, streets or highways to post and maintain at the work site until the work is completed or until such time as the governing body authorized removal, such warning signs, signals, markers or barricades as required by the Manual of Uniform Traffic control Devices.
8. If the work to be undertaken is of such a nature or character that the City deems it necessary that said work be laid out or inspected by the City, the APPLICANT will defray any and all expense incurred by the City and herein agrees to reimburse the City, and for that purpose will deposit with the City a sum of money in the amount necessary to cover all costs incurred by the City.
9. The APPLICANT shall furnish suitable plans, maps or diagrams showing the place, character and extent of the proposed work as deemed necessary by the City. Any changes in construction because of change in design, errors, field conditions other than shown on the application, or any other factors requiring construction other than shown on the drawings will require immediate cessation of construction and will require approval of such changes. Field conditions, improvements, other than shown on the drawings, or failure to inform the City of Globe of any changes, may be cause for the cancellation of this permit.
10. The APPLICANT shall contact Blue Stakes Center at least two (2) working days prior to excavation.
11. All existing permitted utilities, including service lines, are to remain in their current location.
12. All grading done within the right-of-way shall be in accordance with an approved grading plan.
13. Any improvements constructed by the APPLICANT are subject to removal by the City without prior notice as needed to maintain public facilities. Repair or replacement of any such improvements shall be at the APPLICANT's expense.

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Civil Restoration ("No Cut Policy") Fees & Charges

Permit Fee	\$1.50 x total sqft cut + 3' width around cut, with a minimum fee of \$500
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Optional

Permit Surcharge (Optional Fee Schedule)	\$12.50 / Square Foot
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Right-of-Way Permits

Landscape and Beautification	\$0.00
Private Construction with no curb, gutter or pavement cuts	\$50.00
Private Construction with curb, gutter or pavement cuts	\$100 + bond
Inspection	\$75.00 per Inspection
ROW/Easement Dedication	\$0.00
ROW/Easement Abandonment	\$1,000.00

Grading Permits

100 Cubic Yards or less (combined cut and fill)	\$25.00
101 to 1,000 Cubic Yards	\$35.00 + \$20.00 per 100 cubic yards or portion thereof over 100 (Max. \$215.00)
1,001 to 10,000 Cubic Yards	\$215.00 + \$40.00 per 1,000 cubic yards or portion thereof over 1,000 (Max. \$755.00)
10,001 to 100,000 Cubic Yards	\$755.00 + \$100.00 per 10,000 cubic yards or portion thereof over 10,000 (Max. \$1,655.00)
100,001 Cubic Yards or More	\$1,655.00 + \$140.00 per 10,000 cubic yards or portion thereof over 100,000 (No Max.)

Plan Review Fees for Developments*(Engineered Construction Plans – Grading, Drainage, Paving, Water, Sewer, Streets, Signing & Striping, Irrigation, etc.)*

1 st & 2 nd Review <i>(both included)</i>	\$200.00 / Sheet
Additional Reviews	\$100.00 / Sheet

Reports

Grading & Drainage Report – 1 st Review	\$750 / Report
Grading & Drainage Report – Subsequent Reviews	\$325 / Report
Geotech Report	\$750 / Report
Traffic Impact Analysis – 1 st Review	\$750 / Report
Traffic Impact Analysis – Subsequent Reviews	\$325 / Report
Traffic Control Plan – 1 st & 2 nd Review (Combined)	\$25 / Plan
Traffic Control Plan 3 rd & Subsequent Reviews	\$25 / Plan

* Plan review that is required by outside agencies will be paid for by the APPLICANT

Plan Review Fees for Individual Single Family Residential Lots

Non-Engineered Site Grading Plan – <i>(includes one "In Process" inspection and one "Final" inspection)</i>	\$75.00
Engineered Site Grading Plan – <i>(includes one "In Process" inspection and one "Final" inspection)</i>	\$200.00 / Sheet
Additional Site Inspections	\$35.00 each