

Application For Nonconforming Sign Registration

Pursuant to Section 14.07.006(c) of the City of Sherman Code of Ordinances, the operator and/or owner of any nonconforming sign shall register such nonconforming sign and obtain from the City Manager a certificate of nonconforming rights within 12 months after the sign becomes nonconforming or 12 months after June 27, 2024, whichever occurs later. If a sign qualifies as a nonconforming sign and the operator and/or owner registers the sign with the City, the City Manager shall issue a certificate of nonconforming rights. Failure to obtain this certificate of nonconforming rights within the requisite time shall terminate the sign's status as a nonconforming sign and such sign shall be considered an illegal sign.

Applicant/Tenant Information:

Name: _____

Mailing Address: _____

Email Address: _____ Phone Number: _____

Applicant/Tenant Signature: _____

Property Owner Information

Name: _____

Mailing Address: _____

Email Address: _____ Phone Number: _____

Property Owner Signature: _____

Sign Information:

Date Sign was Built: _____

Address/Location of the Sign: _____

Required Documents (To be submitted with application to planning@cityofsherman.com):

Note: The Director of Development services is authorized to require additional information to determine evidence of lawful existence of a nonconforming sign.

- Application for Nonconforming Sign Registration
- Evidence of lawful existence
 - Building Permit for the construction of the sign or the Building Permit Number: _____
 - Annexation documentation or other evidence demonstrating sign was built prior to annexation into the Sherman city limits
- Photos of all external sides of the sign
- If you are not the owner of the property where the sign is located, provide the lease or agreement signed by current property owner that contains the description of the sign use or other evidence demonstrating that sign is authorized to be located and maintained on the subject property.
- Current Deed showing proof of property ownership. Ownership reflected on the deed shall match the owner information provided on this application.

Required documents must be submitted to planning@cityofsherman.com