

Town of Pound Ridge



Building Department

James H. Perry, Building Inspector

jperry@townofpoundridge.com

RESIDENTIAL GENERATOR PERMIT APPLICATION REQUIREMENTS

1. Please submit TWO (2) copies of a survey at the time of permit application that includes the following information:

- Clearly marked proposed location of the generator
- Clearly marked proposed location of the fuel tank(s) (if applicable)
- All dimensions shown from property lines and distances from adjacent structures
- Location of all easements. (Generators shall not be placed in an easement.)
- Generator exhaust shall discharge outside of the engine enclosure, away from operable windows and outside air intakes
- Flood Zone and Base Flood Elevations. All generators, electrical equipment and fuel tanks shall be installed above the Base Flood Elevation.

2. Please submit TWO (2) copies of manufacturers' specification/installation instructions for the generator, the ATS/MTS and any fuel storage tanks, along with the NRTL listings of all equipment.

3. The manufacturer's installation instructions for all equipment are required to be on-site for inspection. Equipment shall be installed according to manufacturers' instructions.

4. Permanent signs shall be required per NEC 702.8.

- Standby: A sign shall be placed at the service entrance equipment that indicates the type and location of on-site optional standby power sources.
- Grounding: Where the grounded circuit conductor, connected to the optional standby power source is connected to a grounding electrode conductor at a location remote from the optional power source, there shall be a sign at the grounding location that identifies all optional standby power and normal power sources connected at that location.

5. In addition to the Generator/Electrical Permit, a separate Gas Permit will be required for LP or diesel fuels. Gas contractors can apply for and/or obtain this permit. The application shall include TWO (2) copies of the gas riser diagram/shutoff, type of gas, gas piping materials, and LP tank location.

6. Please submit TWO (2) copies of the details for slab and/or tie down connections.

7. Generator/Electrical Permit will not be issued without a Gas Permit application.

8. A Certificate of Compliance application, along with a \$20 fee, will be required in order to close the permit once the final inspection is completed.

A word of caution- there may be restrictive covenants pertaining to your property which may prohibit or regulate the location of a generator – even if you do not have an active homeowners association, subdivision. Covenants are in addition to zoning regulations (the more restrictive of the two apply). The Town does not enforce nor retain copies of covenants. A copy of your covenants should have been provided to you when you purchased your home. Your property title should reference a document number for any covenants. That number can be used to obtain a copy of the covenants from the County Clerk.



Town of Pound Ridge

BUILDING DEPARTMENT

APPLICATION FOR EMERGENCY GENERATOR INSTALLATION

PROPERTY INFORMATION:

Property Address: _____
Zoning District: _____
Block #: _____
Lot(s): _____
Property Owner Name: _____
Property Owner Phone: _____
Email Address: _____
Lessee (if any): _____
Address: _____
Office/Cell Phone #: _____

*CONTRACTOR/INSTALLER INFORMATION:

Company Name: _____
City/State/Zip: _____
Name of Installer: _____
Office/Cell Phone #: _____
Email Address: _____

*ELECTRICAL CONTRACTOR INFORMATION:

Company Name: _____
City/State/Zip: _____
Office/Cell Phone #: _____
Email Address: _____

*GAS CONTRACTOR INFORMATION:

Company Name: _____
City/State/Zip: _____
Office/Cell Phone #: _____
Email Address: _____

Generator Manufacturer:

Generator:	SIZE~	KW~	AMPS~	VOLTS~	PHASE~
Building Electric Service:	SIZE~		AMPS~	VOLTS~	PHASE~
Gas Piping:	SIZE~		BTUs~		dbA Rating~
Transfer Switch Manufacturer:					
Switch:	SIZE~	AUTO/MANUAL~	AMPS~	VOLTS~	PHASE~

Certification: I certify that I am the owner in fee or agent authorized to apply for this generator permit. I understand that the submittal of incomplete plans or failure to complete this application in its entirety may result in the delay of plan review and permit approval. Separate permits are required for any mechanical, plumbing or structure required. I have read the application and information sheet and I fully comprehend the information I am required to submit for plan review.

Owner/Agent Signature _____

Date _____

Town of Pound Ridge Town House, Building Department, 179 Westchester Avenue, Pound Ridge, NY 10576
914-764-5511 ~ 914-764-0102 FAX

Office Use

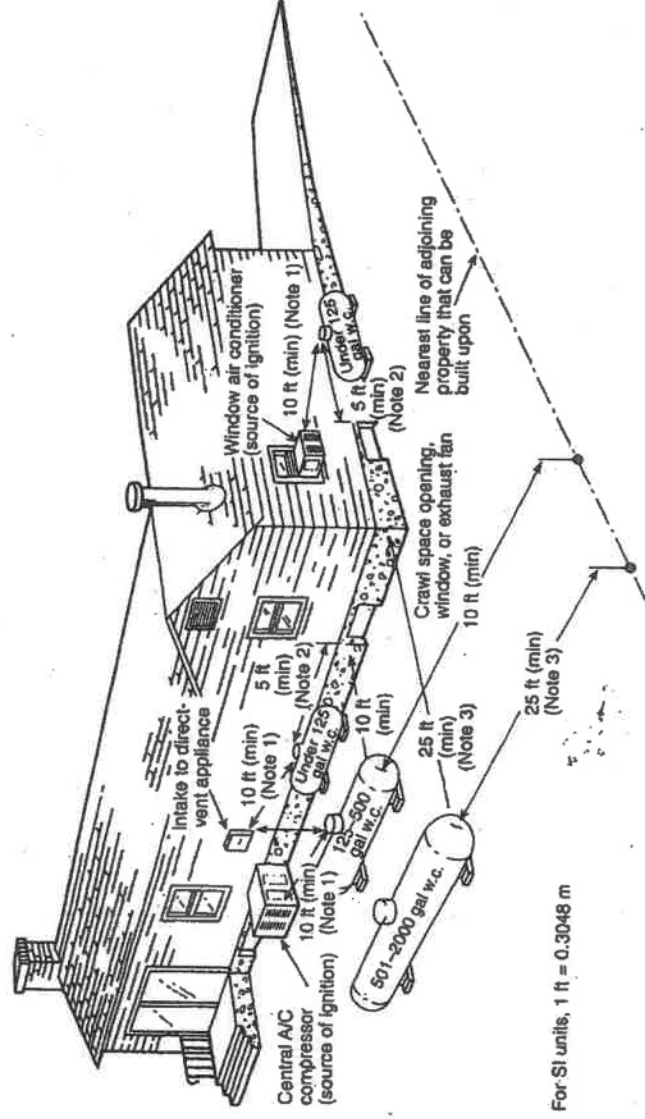
Permit Fee: **\$100**
Application #: _____
Date Received: _____
Permit #: _____
Permit Date: _____

Required Site Inspection ☐
Plumbing Inspection ☐
NY Electrical Final Inspection ☐

Certificate of Compliance

Number: _____
Date: _____

***Note : Separate plumbing and electrical permits must be filed by Westchester county licensed contractors.**



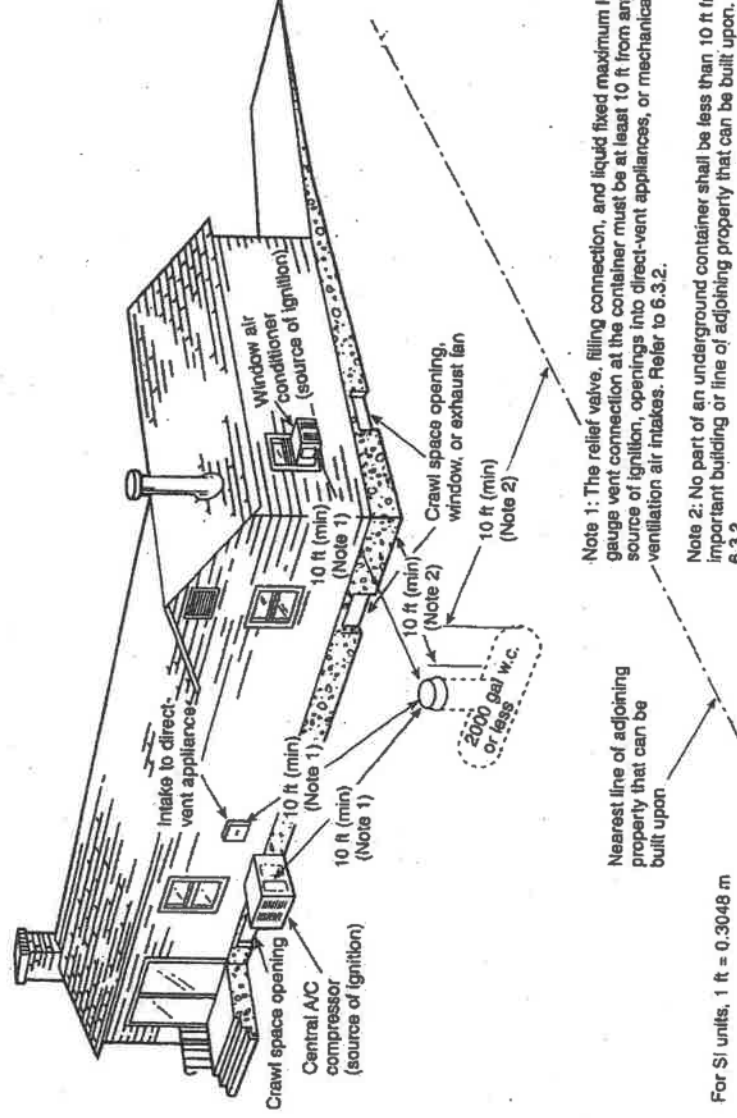
For SI units, 1 ft = 0.3048 m

Note 1: Regardless of its size, any ASME container filled on site must be located so that the filling connection and fixed maximum liquid level gauge are at least 10 ft from any external source of ignition (e.g., open flame, window A/C, compressor), intake to direct-vented gas appliance, or intake to a mechanical ventilation system. Refer to 6.3.9.

Note 2: Refer to 6.3.9.

Note 3: This distance may be reduced to no less than 10 ft for a single container of 1200 gal (4.5 m³) water capacity or less, provided such container is at least 25 ft from any other L.P.-Gas container of more than 125 gal (0.5 m³) water capacity. Refer to 6.3.3.

FIGURE I.1(b) Aboveground ASME Containers. (This figure for illustrative purposes only; code shall govern.)



For SI units, 1 ft = 0.3048 m

Note 1: The relief valve, filling connection, and liquid fixed maximum level gauge vent connection at the container must be at least 10 ft from any exterior source of ignition, openings into direct-vent appliances, or mechanical ventilation air intakes. Refer to 6.3.2.

Note 2: No part of an underground container shall be less than 10 ft from an important building or line of adjoining property that can be built upon. Refer to 6.3.2.

FIGURE I.1(c) Underground ASME Containers. (This figure for illustrative purposes only; code shall govern.)

Town of Pound Ridge

Tel.: 914-764-5511
Fax: 914-764-0102



APPLICATION FOR ELECTRICAL PERMIT

APPLICATION is hereby made to the Building Inspector for a permit to perform electrical wiring and installation in full compliance with the promulgated provisions of the New York Board of Fire Underwriters and the New York State Building Construction Code.

Owner _____ Phone _____
Location _____
Block _____ Lot _____
Contractor _____
Address _____
Phone _____ License No. _____
Building Permit No. _____

CHECK TYPE OF WORK

New Building _____ Addition _____ Alteration _____
Change Service _____ Swimming Pool Wiring & Bonding _____
Location: 1st FL _____ 2nd FL _____ Basement _____ Other _____
Size of Service _____ Size of Service Wire _____

I, the MASTER ELECTRICIAN, agree to comply with all Local, County, State and Federal Laws and Regulations.

Date _____ Master Electrician _____

FOR OFFICE USE ONLY

Permit No. _____ Date Issued _____ Fee \$ _____

Town of Pound Ridge
Building Department

BLOCK _____ LOT _____
DATE ISSUED _____
FEE _____
RECEIPT NO. _____
PLUMBING PERMIT NO. _____
BUILDING PERMIT NO. _____

APPLICATION FOR PLUMBING PERMIT

APPLICATION IS HEREBY MADE to the Building Inspector for a permit to install Plumbing pursuant to the to the provision of the Plumbing Standards of the New York State Building Construction Code, and the Pound Ridge Plumbing Code.

OWNER _____
ADDRESS _____ Tel #. _____
CONTRACTOR _____
ADDRESS _____ Tel #. _____

DESCRIPTION OF WORK:

BUILDING OCCUPANCY: _____
SYSTEM: NEW _____ ADDITION _____ REPLACEMENT _____ OTHER _____
WASTE LINE MATERIALS: UNDERGROUND: _____
ABOVE GROUND: _____
VENT LINE MATERIALS: UNDERGROUND: _____
ABOVE GROUND: _____
WATER LINE MATERIALS: UNDERGROUND: _____
ABOVE GROUND: _____
WATER HEATER TYPE: _____

LOCATION OF FIXTURES:

NO. OF	TRAYS	WASHING MACHINES	SINKS	TUB	SHOWER	BASINS	WC	OTHER
BASEMENT								
1 st Floor								
2 nd Floor								
3 rd Floor								

NOTE: This application must be accompanied by a schematic drawing of proposed Installation.

I, the master plumber, agree to comply with all Local, State and Federal Laws and Regulations.

DATE: _____
MASTER PLUMBER (Signature)

LICENSE NO. _____
MASTER PLUMBER (Print Name)

APPLICATION FOR CERTIFICATE OF OCCUPANCY AND COMPLIANCE

OWNER _____ PHONE _____
LOCATION _____
BLOCK _____ LOT _____
Residence A3 _____ A2 _____ A1 _____ Planned Business _____

New Residence _____ Alteration _____ Addition _____ Accessory Building _____
 New _____ Addition _____ Alteration _____ Pool _____ Tennis Court _____
 Other _____ (describe) _____

1. Estimated Cost _____ Final Cost _____

- I, the undersigned, state that to the best of my knowledge and belief, the work performed at the above location under the respective permits issued has been completed, according to approved plans and in full compliance with all applicable Local and State laws.

Owner

(For Office Use)
 Estimated Cost _____ Final Cost _____
 C.O. Fee _____ Certificate No. _____ Date Issued _____