



RAFFLE LICENSE PROCEDURE

1. Complete the attached application.
2. Include cover letter with the following Information:
 - a. Cost of tickets
 - b. Quantity of tickets to be sold
 - c. List of prizes
 - d. What funds raised will be used for
 - e. Copy of flyer or advertisement for event
3. Submit both to Bradley License Coordinator prior to ticket sales.
 - a. Email to Kym Nelson at kbnelson@bradleyil.org, submit in person, or mail to 147 S Michigan Ave. Bradley, IL, 60915
4. Submit total sold and list of winners to Bradley License Coordinator after drawing.





VILLAGE OF BRADLEY
APPLICATION TO CONDUCT A RAFFLE
PURSUANT TO 230 ILCS 51, ET SEQ.

1. Name and Address of Licensee: _____

2. Contact Email & Phone Number: _____
3. Name and address of presiding officer of licensee: _____

4. Name and address of presiding secretary of licensee: _____

5. The licensee, by execution of this application by its presiding officer and secretary hereby states under oath that the licensee is a not-for-profit organization of the following character:

6. The Licensee intends to sell raffle chances within the following areas of the Village of Bradley: _____

7. Raffle chances will be sold during the following period of time: _____

8. The determination of winning chances shall be on _____, 20__ at the following described location: _____

By: _____

Presiding Officer of Licensee

By: _____

Secretary of Licensee

Subscribed and sworn to this _____

Day of _____, 20__.

(SEAL)

Notary Public





(230 ILCS 15/3) (from Ch. 85, par. 2303)

Sec. 3. License; application; issuance; restrictions; persons ineligible. Licenses issued by the governing body of any county or municipality are subject to the following restrictions:

(1) No person, firm, or corporation shall conduct raffles or chances or poker runs without having first obtained a license therefor pursuant to this Act.

(2) The license and application for license must specify the location or locations at which winning chances in the raffle will be determined, the time period during which raffle chances will be sold or issued or a poker run will be conducted, the time or times of determination of winning chances, and the location or locations at which winning chances will be determined.

(3) The license application must contain a sworn statement attesting to the not-for-profit character of the prospective licensee organization, signed by the presiding officer and the secretary of that organization.

(4) The application for license shall be prepared in accordance with the ordinance of the local governmental unit.

