



**TOWN OF LOS GATOS
BUILDING PERMIT APPLICATION**

**Upload Completed Application via your Citizen's Portal Account:
<https://permits.losgatosca.gov/Login-and-Manage-My-Records>**

INCOMPLETE APPLICATIONS WILL RESULT IN EXTENDED PROCESSING TIME

*PROJECT ADDRESS		*APN#
*PROPERTY OWNER NAME	*PHONE - REQUIRED	E-MAIL
*STREET ADDRESS	*CITY, STATE, ZIP	FAX
APPLICANT NAME	PHONE	E-MAIL
STREET ADDRESS	CITY, STATE, ZIP	FAX
TENANT CONTACT NAME	PHONE	E-MAIL
**BUSINESS NAME		CONTACT FAX
BUSINESS ADDRESS, CITY, STATE, ZIP		
*CONTACT: ☐ OWNER ☐ H.O.A. ☐ TENANT ☐ CONTRACTOR ☐ PERMIT SERVICE ☐ ARCHITECT ☐ DESIGNER ☐ ENGINEER		
*CONTRACTOR NAME	PHONE	LICENSE TYPE
*STATE LICENSE #	STATE LICENSE EXPIRES	TOWN BUSINESS LICENSE #
*DESCRIPTION OF WORK		
*CONSTRUCTION VALUATION (Per Structure):		
*AREA OF REMODEL SPACE:	S.F.	*NEW OR RELOCATED PLUMBING FIXTURES: ☐ Y ☐ N
**EXISTING USE(S)	**PROPOSED USE(S)	
**OCCUPANCY(S):	**CONSTRUCTION TYPE:	HISTORIC DISTRICT OR PRE-1941? ☐ Y ☐ N
FIRE SPRINKLERS: ☐ Y ☐ N	FIRE HAZARD AREA: ☐ Y ☐ N	**HAZARDOUS MATERIALS? ☐ Y ☐ N ☐ *SEPTIC or ☐ SEWER
*REQUIRED INFORMATION FOR ALL APPLICATIONS **REQUIRED FOR COMMERCIAL APPLICATIONS		

	EXISTING		PROPOSED	
First Floor		S.F.		S.F.
Second Floor		S.F.		S.F.
Third Floor/Attic – Habitable?	☐ Y ☐ N	S.F.		S.F.
Basement/Cellar – Habitable?	☐ Y ☐ N	S.F.		S.F.
Garage – ☐ Attached ☐ Detached		S.F.		S.F.
☐ Pool House/Cabana ☐ Pool/Spa		S.F.		S.F.
☐ Porch ☐ Deck ☐ Retaining Wall		S.F./L.F.		S.F./L.F.

REROOF - RESIDENTIAL AND COMMERCIAL

TEAR-OFF: ☐ SHAKE ☐ COMP ☐ WOOD SHINGLES ☐ TILE ☐ B.U.R.	# of SQUARES PER STRUCTURE	COOL ROOF ☐ Y ☐ N
NEW: ☐ SHAKE ☐ COMP ☐ WOOD SHINGLES ☐ TILE ☐ B.U.R.		ICC ES/ESR #
CONSTRUCTION VALUATION (PER STRUCTURE): /	/	CLASS ☐ A ☐ C

****MUST COMPLETE ELECTRICAL, MECHANICAL, AND PLUMBING DETAILS ON NEXT PAGE****

Application for Electrical Permit

E -

UNIT DESCRIPTION	NO. OF ITEMS	UNIT FEE
LIGHTS, SWITCHES, OUTLETS		\$2.37 EA
RESIDENTIAL APPLIANCES/NEW CIRCUITS:		
COOK TOP, OVEN, RANGE, DISPOSALS, CLOTHES DRYER, ENERGY STORAGE SYSTEM OR OTHER MOTOR		
OPERATED APPLIANCE NOT EXCEEDING ONE HORSEPOWER		\$7.61 EA
NONRESIDENTIAL APPLIANCES/NEW CIRCUITS:		
MEDICAL & DENTAL DEVICES, FOOD & BEVERAGE CABINETS, LAUNDRY		
MACHINES, DRINKING FOUNTAINS OR OTHER SIMILAR EQUIPMENT. NOTE: SEE BELOW FOR OTHER EQUIPMENT		\$9.79 EA
POWER APPARATUS:		
GENERATORS, TRANSFORMERS, A/C, HEAT PUMPS, BAKING EQUIPMENT:		
UP TO 10 KV		\$20.00 EA
OVER 10 KV, AND NOT OVER 50 KV		\$40.00 EA
OVER 50 KV, AND NOT OVER 100 KV		\$80.00 EA
OVER 100 KV		\$105.00 EA
MOTORS:		
UP TO 10 HP		\$20.00 EA
UP TO 25 HP		\$40.00 EA
UP TO 55 HP		\$80.00 EA
OVER 55 HP		\$115.00 EA
TRANSFORMERS:		
UP TO 5 KVA		\$20.00 EA
UP TO 10 KVA		\$40.00 EA
UP TO 50 KVA		\$66.00 EA
OVER 50 KVA		\$97.00 EA
BUSWAYS (PER 100 FT) CONDUITS		\$9.79 EA
SERVICE EQUIPMENT:		
200 AMPS OR LESS		\$98.00 EA
201 TO 999 AMPS		\$135.00 EA
SUB-PANELS / DISCONNECTS		\$48.00 EA
TEMP POWER POLE		\$98.00 EA
TEMP DISTRIBUTION & LIGHTING		\$48.00 EA
PRIVATE SWIMMING POOL		\$80.00 EA
PUBLIC SWIMMING POOL		\$144.00 EA
SPAS OR SAUNAS		\$48.00 EA
ILLUMINATED SIGNS		\$126.00 EA
SOLAR SYSTEM OR PHOTOVOLTAIC SYSTEM		\$92.00 EA

Permit Service Fees for EACH Permit

PERMIT ISSUANCE: \$68.00 each permit	
COMPUTER SURCHARGE: 4% OF TOTAL ITEMS MICROFILM: ACTUAL COST PLAN CHECK FEE: 65% OF Electrical, Mechanical & Plumbing Fees	
DUPLICATE JOB CARD: \$31.00 each permit PERMIT EXTENSION (APPLIES TO PERMITS THAT HAVE NOT EXPIRED): \$98.00 each permit	
Revisions/Additions to Electrical, Mechanical, or Plumbing Permits	\$31.00 each permit

If you have questions, please email Building@losgatosca.gov. Please provide the address and/or permit number in your email so we can better assist you.

Application for Mechanical Permit

M -

UNIT FEE	NO. OF ITEMS	AMOUNT
INSTALLATION, REPAIR OR ALTERATION OF HEATING UNIT, A/C, BOILER, COMPRESSOR, OR AIR HANDLER		\$48.00 EA
DUCT REPAIR OR ALTERATION		\$14.00 EA
FIREPLACE APPLIANCE		\$40.00 EA
VENTILATING FAN		\$14.00 EA
HOOD, RESIDENTIAL		\$40.00 EA
HOOD, COMMERCIAL		\$144.00 EA
FLUE OR VENT NOT INCLUDED WITH THE INSTALLATION OF AN APPLIANCE		\$14.00 EA
NEW OR REPAIR OF GAS SYSTEM		\$88.00 EA SYS
ADDITIONAL GAS OUTLET		\$29.00 EA
EVAPORATIVE COOLER		\$40.00 EA

Application for Plumbing Permit

P -

UNIT FEE	NO. OF ITEMS	AMOUNT
EACH PLUMBING FIXTURE OR TRAP OR SET OF FIXTURES ON ONE TRAP		\$14.00 EA
SEWER CLEANOUT AND/OR BACKFLOW DEVICE		\$14.00 EA
DRAINAGE, SEWER SYSTEM		\$48.00 EA SYS
WATER HEATER/WATER SOFTENER		\$40.00 EA
ADDITIONAL GAS OUTLET		\$30.00 EA
NEW OR REPAIR OF GAS PIPING SYSTEM		\$88.00 EA SYS
RESIDENTIAL WATER REPIPING		\$144.00 EA
WATER MAIN SYSTEM REPAIR OR REPLACEMENT		\$30.00 EA
RAINWATER SYSTEMS – PER DRAIN (INSIDE BUILDING)		\$14.00 EA
EACH GREASE INTERCEPTOR (750 GALLON CAPACITY)		\$98.00 EA
GREASE TRAP (1-4 FIXTURES)		\$55.00 EA
EJECTOR/SUMP PUMP		\$48.00 EA
SEPTIC SYSTEM ABATEMENT		\$144.00 EA
PRIVATE SWIMMING POOL (INCLUDING HEATER, WATER PIPING, OR GAS PIPING)		\$115.00 EA
PUBLIC SWIMMING POOL (INCLUDING HEATER, WATER PIPING, OR GAS PIPING)		\$174.00 EA
LAWN SPRINKLER SYSTEM ON ONE METER		\$48.00 EA SYS
VACUUM BREAKER/HOSE BIB		\$14.00 EA
RADIANT FLOOR HEATING SYSTEM		\$144.00 EA

Other Fees for EACH Permit

NEW COMMERCIAL BUILDING:	SQ. FT. X	=
NEW RESIDENTIAL BUILDINGS:	SQ. FT. X	=

*Note: The formula above will auto-calculate for you.