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DEPUTY VILLAGE CLERK/TREASURER
Catherine B. Kopf
VILLAGE ATTORNEY
John S. Edwards
CONFIDENTIAL ASST. TO THE MAYOR
Katherine M. Welsh

CHECKLIST FOR LICENSE TO HAWK, VEND, PEDDLE OR SOLICIT

Any person applying for a Hawking, Vending, Peddling and Soliciting License must first submit, in duplicate, an application provided by the Village Clerk. The application shall contain the following:

- 1) Completed Application.
- 2) A statement as to whether or not the applicant has ever been convicted of any crime, misdemeanor or violation of any law, the nature of the offense and the penalty, if any.
- 3) Two passport size photographs (2 x 2), full face on a white background, taken of the applicant and any employee acting under the license, within a thirty-day period of time, that accurately reflects the appearance of the applicant and his/her employees, on the date of the application.
- 4) A letter of authorization from the firm which the applicant represents, if necessary.
- 5) Two letters of recommendation addressed to the Village Clerk concerning the applicant's moral character.
- 6) Application fee(s) as required:
 - Application Fee (Per Person) \$ 50.00
 - License for motor vehicle or truck peddlers \$100.00
 - Duplicate License \$ 25.00



Village of West Haverstraw

130 Samsondale Avenue, West Haverstraw, NY 10993 ♦ 845-947-2800

APPLICATION FOR LICENSE TO HAWK, VEND, PEDDLE OR SOLICIT

The total fee for a License is \$50.00 per person, due upon submittal of the application and is non-refundable.

(PLEASE PRINT CLEARLY IN BLUE OR BLACK INK)

Applicant Information

Name of Applicant: _____

Permanent Address: _____
(Street) (City) (Zip)

Telephone: _____ / _____ / _____
(Home) (Cell) (Work)

Date of Birth: _____ Age: _____

Name and Address of Firm/Organization Represented (if any):

(Firm/Organization Name)

(Street) (City) (Zip)

Have you ever been convicted of a crime (e.g. misdemeanor)? ☐ Yes ☐ No

If "Yes" to the answer above, please provide information regarding the nature of the offense and penalty:

Business/Product Information

Brief description of the goods, wares, commodities, food and/or beverage products, property (real or personal) to be sold or purchased:

If farm products are to be sold, will this be produced or grown by the applicant: ☐ Yes ☐ No

Do you have an established business in the Village of West Haverstraw? ☐ Yes ☐ No

If "Yes" to the answer above, please provide the address:

The duration of time for which the right to do business is desired: _____

Do you or your employees intend on selling any type of food or beverage products? ☐ Yes ☐ No

If "Yes" to the answer above, please provide any other type of license required to do so and attach hereto (e.g. Rockland County Health Department Permit).

Describe the method of distribution you intend on using:

If vehicles are to be used, please describe:

Year: _____ Make: _____ Model: _____ Color: _____ Plate Number: _____
Year: _____ Make: _____ Model: _____ Color: _____ Plate Number: _____

Locations within the Village where applicant intends to hawk, vend, peddle and/or solicit:

Employee Information

Please note that one license shall entitle the Applicant to employ a maximum of two persons to assist in the business for which the license is issued; and, shall act only while accompanying the licensed hawker, vendor, peddler or solicitor and under his/her direct supervision.

Do you intend on retaining employees? ☐ Yes ☐ No

If "Yes" to the answer above, please provide the following information for all persons to be employed in your business:

Name of Employee: _____

Permanent Address: _____
(Street) (City) (Zip)

Telephone: _____ / _____ / _____
(Home) (Cell) (Work)

Date of Birth: _____ Age: _____

Name of Employee: _____

Permanent Address: _____
(Street) (City) (Zip)

Telephone: _____ / _____ / _____
(Home) (Cell) (Work)

Date of Birth: _____ Age: _____

Terms and Conditions

By submitting this application, I certify that all statements in this application are true and correct, and acknowledge that I have read and fully understand, Chapter 164 of the Code of the Village of West Haverstraw, entitled *Hawking, Vending, Peddling and Soliciting*, and agree to abide with said code.

Signature of Applicant _____ Date _____

DO NOT WRITE BELOW THIS LINE

Date Filed: _____

Photo's Attached: ☐ Applicant ☐ Employee(1) ☐ Employee (2)

Fee Collected \$ _____ Cash ☐ Check ☐ # _____

☐ Approved ☐ Denied - Reason _____

License No. _____

Date Issued: _____ Exp. Date: _____

Village Clerk/Deputy Village Clerk