

City of Germantown
1 North Plum Street, Germantown, Ohio 45327
Phone (937) 855-7255
Fax (937) 855-3215
<http://www.germantown.oh.us>

SIGN PERMIT PACKET:

Zoning
Sign
Building/Electrical

Rules and Regulations can be found on our website Government Tab
Germantown Codified Ordinances
Chapter 1139 - Signage

City of Germantown
Zoning Permit Application
One North Plum Street
Germantown, Ohio 45327
Phone (937) 855-7255 Fax (937) 855-3215

Residential ☐

Commercial ☐

Date: _____

Parcel ID Number: _____

Property Address: _____

Property Owner: _____ Phone Number: _____

Applicant: _____ Phone Number: _____

Applicant Address: _____

Fence (\$15.00) ☐

Pool (\$15.00) ☐

Shed/Barn (\$15.00) ☐

Single Family Dwelling (\$25.00) ☐

Addition (residential \$15.00/Commercial \$50.00) ☐

Sign (\$15.00) ☐

Other: _____

Existing Use: _____

Proposed Use: _____

Provide three (3) sets of a detailed diagram or plot plan and narrative of project showing/explaining all dimensions of the lot, location of existing buildings and location of proposed construction. Show distances from all lot lines to existing buildings and proposed buildings. A scaled diagram may be required along with additional information as the City Manager or designee deems necessary. The property owner understands that the application, diagram and other information presented for the above construction and/or use shall be located entirely upon the property location indicated above and further understands that the property owner shall be liable for substituting same. **The property owner and/or applicant further understands that a Certificate of Zoning Compliance is required BEFORE the commencement of any use or occupation of any building. This permit will expire within one (1) year of issuance if construction has not commenced.**

I have read the above information and have included the required drawings

Signature of Property Owner

Signature of Applicant

Office Use Only

Date Received: _____

Date Reviewed: _____

Zoning District: _____

Permit Number: _____

Zoning Fee: _____

Date Paid: _____

Approved ☐

Disapproved ☐

Comments: _____

Signature of Zoning Officer

March 2018

**CITY OF GERMANTOWN
APPLICATION FOR SIGN PERMIT**

One North Plum Street
Germantown, Ohio 45327
937-855-7255 Phone
937-855-3215 Fax

Date: _____

Sign Location Address: _____

Property Owner: _____ Phone Number: _____

Applicant (if other than property owner): _____

Applicant's Address: _____ Phone Number: _____

Zoning District: _____ Sign Dimensions: _____ x _____ square feet

Materials Used in Sign Construction: _____

Wording on Sign: _____

Type of Sign: () Permanent () Sign Relocation

Date

Signature of Applicant

*****OFFICE USE ONLY*****

() Approved

() Approved with Conditions

() Disapproved

Permit No. _____

Permit Fee: _____

Date Paid: _____

Conditions/Comments: _____

Date

Zoning Compliance Officer

City of Germantown
1 North Plum Street, Germantown, Ohio 45327
Phone (937) 855-7255 Fax 855-3215
<http://www.germantown.oh.us>
BUILDING/ELECTRICAL PERMIT APPLICATION
FOR INFORMATION CALL: 888-433-4642

(CHECK ONE) RESIDENTIAL ____ COMMERCIAL ____ SUBMIT 2 RESIDENTIAL 3 COMMERCIAL BUILDING PLANS

PLEASE PRINT	NAME	STREET ADDRESS	CITY, STATE, ZIP	PHONE NUMBER & EMAIL
PROPERTY OWNER				
APPLICANT				
PLANS BY				
CONTRACTOR				

SITE ADDRESS _____ Tenant _____

PARCEL ID NO. _____ AFFECTED CONSTRUCTION AREA SQ. FT _____

PROJECT DESCRIPTION _____ PROJECT COST _____

—COMMERCIAL ONLY— USE GROUP _____ CONSTRUCTION TYPE _____ OCCUPANT LOAD _____

REVIEW REQUESTED: CHECK ALL THAT APPLY

- | | | | |
|---|-------------------------------------|---|--|
| ☐ New Building | ☐ Garage | ☐ Fire Alarm | ☐ Change of Use |
| ☐ Addition | ☐ HVAC | ☐ Fire Suppression | ☐ Signage |
| ☐ Alteration | ☐ Electrical | ☐ Hood Suppression | ☐ Pool (In Ground) |
| ☐ Deck _____ Sq. ft. | ☐ Gas Line | ☐ Hood Exhaust | ☐ Pool (Above Ground) |
| ☐ Shed _____ Sq. ft. | ☐ Fence | ☐ Cert. of Occupancy | ☐ Roofing |
| ☐ Electrical Service Size _____ Line Drawing Required over 400 AMP | | | |
| ☐ Other (specify) _____ | | | |

Is property located in a Floodplain? Yes / No _____

All information contained in this application is true, accurate, and complete to the best of my knowledge and I do hereby agree to complete the project in compliance with all relevant building codes.

OWNER/OWNER REP. (PLEASE PRINT) _____ EMAIL _____

OWNER/OWNER REP. _____ APPLICATION DATE _____

Auditor Information: # Bedrooms _____ # Baths _____ # Stories _____ Livable Sq. Ft. _____ Finished Basement Sq. Ft. _____

***** OFFICE USE ONLY *****

DEPOSIT \$ _____ RECEIVED BY _____ PAYMENT: CASH CHECK CREDIT RECEIPT# _____

ZONING APPROVED _____ DATE _____

Is property located in a Floodplain? Yes / No _____

BUILDING APPROVED _____ DATE _____