
Instructions for Building Residential – Bathroom and/or Kitchen Remodel Only Permit

NOTE: You cannot alter the structure or framing if you choose this permit. If you plan to, apply for the [Building Residential Permit](#).

NOTE: Per WAC 51-51-0314 and 51-51-0315:

Where *alterations, repairs or additions* requiring a permit occur within an existing *dwelling unit*, each *dwelling unit* shall be equipped with smoke alarms and carbon monoxide monitors as required for new dwellings. Will be verified at final inspection.

This submittal checklist identifies minimum application elements necessary for the City to accept an application.

Application fees will apply. Any additional fees are due at issuance of permit.

Use the following examples for naming your application documents. Note the difference between initial submission and subsequent submissions.

Initial Application Submittal Naming: Document Type, YYYY.MM.DD

Example: Building Plans 2024.08.30

Subsequent submittals: Submittal Number, Permit Number, Document Type, YYYY.MM.DD

Examples: 1S BLD-R24-00000 Building Plans 2024.12.17

2S BLD-R24-00000 Building Plans 2025.02.17 and so on...

Failure to follow required naming convention will result in delays. A permit specialist will review for complete application.

Building Residential Bathroom/Kitchen Only Permit Submittal Required Attachments:

☐ **HAZARDOUS MATERIALS SURVEY (if applicable)**

Minimum Scale: N/A

File Name Example: S1 BLD-R24-00000 Hazardous Materials Survey 2024.10.17

Must Include:

- If removing 120 square feet or more of material, a hazardous materials surveys with proof they were submitted to the Puget Sound Clean Air Agency.
 - If asbestos is found, also provide the final asbestos abatement report.