



Temporary Vendor License Application (Hawker/Peddler)

Application Fee \$150 per day

Payable Online Option at: [Make Payment for City Clerk Services - City of Douglas, MI Online Payments](#)

The Village of Friendliness—Since 1870

No business or temporary vendor shall operate or do business within the City without having registered with the City Clerk. Each business with a separate location shall be required to be licensed under City of Douglas Code of Ordinance Chapter 110, Business Licenses.

Business Information

Name of Business: _____

Name: _____

Phone Number: _____ Email Address: _____

Address / PO Box _____ City: _____ State: _____ Zip: _____

Days/Hours of Operation: _____

Description of Articles or Services Offered: _____

Federal ID#: _____ Michigan Sales Tax #: _____

Allegan County Health Department Food Vendor Certificate #: _____

Business References:

Name: _____ Phone: _____

Name: _____ Phone: _____

Identification Required at Time of Application Submittal

Vehicle Used – Make: _____ Model: _____ Color: _____ License Plate #: _____

Driver's License #: _____ Date of Birth: _____ Issuing State: _____

Criminal Record: *List all dates of offenses and disposition, except minor traffic offenses.*

- ☐ Provide a copy of photo ID
- ☐ Provide a copy of vehicle insurance and registration
- ☐ Copy of Allegan County Health Inspection Certificate (if applicable)
- ☐ Copy of performance bond
- ☐ Certificate of liability insurance
- ☐ Set of fingerprints

I hereby certify that the forgoing information is true and complete. Knowingly falsifying this information shall be a basis for denial of license.

Note: An application for Hawker / Peddler License must be approved by the designated enforcing officers before the license can be issued by the City Clerk. Please allow sufficient time to obtain these approvals.

☐ **Yes, I have read the City of Douglas Code of Ordinance Chapter 110**

Signature of Business Owner

Date

FOR INTERNAL USE ONLY

CITY OF DOUGLAS REVIEW

Approved ☐ Conditional Approval ☐ Denied ☐ Permit Number _____

Rationale _____

Fee Paid ☐ Identification Provided ☐ Application Complete ☐

Signature of Police Chief

Date

Signature of City Clerk

Date

L02162023CC