



TOWNSHIP OF MILLBURN

CLERK'S OFFICE
375 MILLBURN AVENUE
MILLBURN, NEW JERSEY 07041

For questions contact: Jessica Cruz
973-564-7092 or jcruz@millburntwp.org

CHECK LIST FOR CANVASSER/SOLICITOR APPLICATION:

- _____ Completed Application for Canvassing/Soliciting
☐ *Submit to Jessica Cruz – Clerk's Office*
- _____ Application Fee: \$50.00 *per applicant*
- _____ Applicant Photograph(2x2), emailed to jcruz@millburntwp.org
☐ *Include applicant's first & last name in the subject line and in the attachment.*
☐ *Attached to this application include a copy of the email sent.*
- _____ Background Check w/ IdentoGo
☐ *Contact Detective Lt. Tavares at gtavares@millburntwp.org, or 973-564-7016*
- _____ No-Knock List Acknowledgement
(Initial Here) ☐ <https://twp.millburn.nj.us/DocumentCenter/View/4697>

SCAN QR CODE
FOR NO-KNOCK
LIST





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CANVASSERS AND SOLICITORS COMMERCIAL PERMIT APPLICATION

Requirements and Conditions:

1. No person shall engage in the business or occupation of canvasser or solicitor without first having obtained a permit. The permit shall be issued for a period of six (6) months from the date of issuance. Please refer to Section 4-8 of the Millburn Township Code to ensure compliance of all regulations (Township Code attached to the application for your convenience). Please contact the Clerk's Office with application questions at (973) 564-7092.
2. A color passport style (2x2) photo emailed to jcruz@millburntp.org – *attach copy of email sent*
3. A form of photo identification, such as a driver's license, passport or other similar identification must be submitted with the completed application.
4. Payment of an application fee of fifty dollars (\$50.00) per applicant must be submitted with completed application.
5. The permit holder must wear, on their person and be visible, a township provided permit.
6. Must call 973-564-7016 to receive a case number for a background check with *IdentoGO*
7. **No permit holder shall enter upon any private property that is included upon the no solicitation list ("No Knock List"). Permit holders shall reference the "No Knock List" prior to visiting private property in Millburn Township and a list shall not be more than seven (7) days old.** The most current list is available: <https://twp.millburn.nj.us/DocumentCenter/View/4697>

SCAN QR CODE
FOR NO-KNOCK
LIST



Name of Applicant: _____

Mailing Address of Applicant: _____

Cell Phone / Email of Applicant: _____

Name of Organization (if working on behalf of Organization): _____

Mailing Address of Organization: _____

Phone / Email of Organization: _____

Goods to be Sold or Services to be Furnished/Performed: _____

AFFIDAVIT OF APPLICANT

Everything that I have stated on this application is correct to the best of my knowledge, I have read, understand and agree to abide by the policies and rules and regulations of the Township of Millburn. I have also successfully accessed the no-knock list with either the QR Code or link provided. I will refer to the most recent No-Knock List prior to visiting properties in Millburn Township.

Signature: _____ Date of Submission of Application: _____

Do not write below this line – for internal use only

Permit Number: _____ \$50.00 Fee Paid: ☐ Form of ID Submitted: _____

Issue Date of Permit: _____ Expiration Date of Permit: _____

Background Check: _____

Township Clerk's Office Signature: _____