



The Borough of Akron

117 S. Seventh Street
P.O. Box 130
Akron, PA 17501

ZONING PERMIT APPLICATION PACKAGE

A Zoning permit is required for the following:

- Sheds and outbuildings (prefabricated or site built) which are 400 square feet or smaller.
- Decks in which the floor (walking surface) of the deck is 30 inches or less above ground.
- Patios and paved terraces.
- Fences.
- Sidewalks or walkways not in the road right-of-way.
- Detached Private Garage which is 400 square feet or smaller.
- Any other item that the Zoning Officer should deem appropriate.

All applications for a Zoning Permit must include the following:

- A completed application with original signature.
- Two (2) copies of a site plan detailing any and all information of the Zoning Site Plan Requirements Sheet that apply to the property. The Zoning Site Plan Requirements Sheet is included in this package.

Should you need any further information or have any questions please contact Sean Molchany, Zoning Officer at (717) 859-1600 or molchany@akron-pa.com.



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ZONING SITE PLAN REQUIREMENTS

The following must appear on all site plans:

- Location of all property lines. Include exact length of all property lines and include the size of your lot in square feet.
- Location of all existing buildings and improvements, including but not limited to, residence, driveways, walkways, sheds, patios, porches, swimming pools, garages, hot tubs, and any other outbuildings.
- Location of all proposed projects and other improvements, including but not limited to, driveways, walkways, sheds, decks, patios, porches, swimming pools, garages, hot tubs, and any other outbuildings.
- Exact dimensions including the area calculations in square feet, of all existing and proposed improvements on the property, including but not limited to, residence, driveways, walkways, sheds, decks, patios, porches, swimming pools, garages, hot tubs, and any other outbuildings.
- Exact dimensions from all existing and proposed improvements to all property lines, including but not limited to, residence, driveways, walkways, sheds, decks, patios, porches, swimming pools, and other outbuildings.
- Location of all easements on the property, both public and private including the exact dimensions of the easements. (see notes below)
- Location of the 100-year floodplain elevation, if applicable. Boundaries of the 100-year floodplain must be staked prior to any on site construction, if applicable. (see notes below)
- Location and dimension of any clear sight triangles on the property. (see note below)
- Location of all Akron Borough building setback lines.
- Location of all street rights-of-way.
- Locations of all public streets, including curb and sidewalk, if applicable.
- Location of an on-lot sewage system, if applicable.
- Location of all wetland areas, if applicable.
- Location of all municipal boundaries, if applicable.



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NOTES

Any lot which contains a recorded easement or right-of-way MUST have the following note on the plan.

“Nothing shall be placed, planted, set, or put within the area of the easement that would adversely effect the function of the easement.”

Any lot that contains a 100-year floodplain MUST contain the following note

“Any proposed improvements to be located within the 100-year floodplain shall be in accordance with the Akron Borough Floodplain Ordinance, as amended.”

Any lot which contains a 100-foot clear site triangle MUST have the following note written on the site plan.

“Nothing shall be placed, planted, set, or put within the area of the 100foot clear site triangle that has the possibility of growing in excess of 30 inches or may obscure motorist vision.”

Akron Borough Zoning Permit Application

117 S Seventh Street
Akron, PA 17501
Phone: (717) 859-1600
Fax: (717) 859-4589

TYPE OR PRINT CLEARLY IN INK

Date Received _____ Permit # _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as an authorized agent and agree to conform to all Akron Borough Ordinances.

Signature of Property Owner or Authorized Agent (Permit Applicant)

Printed Name of Property Owner or Agent

Contact Name _____ Contact Phone (____) _____ ext. _____

Project Address _____ Email _____

Property Owner Information (at time of application) Email: _____

Name _____ Home Number (____) _____

Address _____ Work Number (____) _____

City _____ State _____ Zipcode _____ Cell Number (____) _____

Tenant Name (if applicable) _____ Fax Number (____) _____

Applicant Information

☐ Owner ☐ Agent

Email: _____

Name _____ Home Number (____) _____

Address _____ Work Number (____) _____

City _____ State _____ Zipcode _____ Cell Number (____) _____

Contact Name _____ Fax Number (____) _____

Type of Permit ☐ Residential \$75.00 ☐ Non-Residential \$75.00 ☐ Other \$ _____

**Check All
That Apply**

Will your project require
installation of electric,
mechanical, or plumbing?

Yes No

Permit #: _____

☐ Shed: Size _____ Square Feet _____ Height _____

☐ Patio: Size _____ Square Feet _____

☐ Deck: Size _____ Square Feet _____
How far above grade (in inches) will the walking surface of the deck
be _____

☐ Fence: Height _____

☐ Sidewalk/Walkway: Size _____ Square Feet _____

☐ Detached Garage: Size _____ Square Feet _____ Height _____

☐ Other: Describe what you are doing below.

Description of Work to be Performed: _____

Office Use Only Zoning District: _____ Approved by: _____ Date: _____ Cash _____ Check # _____

Notes: _____