

BOROUGH OF WEST LONG BRANCH

Zoning Officer

965 Broadway

West Long Branch, NJ 07764 (732) 571-5957 Direct

Email: zoning@westlongbranch.org



ZONING PERMIT APPLICATION

Date: _____

1. Owner Information:

Last Name: _____ First Name: _____ Tel. No. _____

Cell Phone: _____ Email: _____

Address: _____

2. Property Information:

Applicants Name: _____

Street Address: _____

Block: _____ Lot (s) _____ Zone: _____ Check # _____

3. Contractor or tenant Information:

Business Name: _____

Last Name: _____ First Name: _____ Tel. No. _____

Cell Phone: _____ Email: _____

Address: _____

4. Detailed description of work or description of Business:

Accessory Residential Structures: fences, sheds, garden structures, patios, and/or paving.
Please provide the relevant information below.

**Note: Construction by third parties is not permitted on Sundays within the Borough
(Ordinance #O-22-10).**

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**ZONING PERMIT APPLICATION****TYPE OF WORK**

- ☐ New Principal Building ☐ Demolition ☐ Garage ☐ Patio
☐ Alteration ☐ Change in Use ☐ Shed ☐ Pool
☐ Addition ☐ Fence ☐ Generator ☐ Other _____

LOT INFORMATION:

Description	Existing
Total Lot Area (Sq. Ft.)	
Lot Width (Feet)	

PRINCIPAL STRUCTURE:

Description	Existing	Proposed
Building Area (Sq. Ft.)		
Total Floor Area (Sq. Ft.)		
Height (Feet)		
Number of Stories		

ACCESSORY STRUCTURE:

Description	Existing	Proposed
Building Area (Sq. Ft.)		
Total Floor Area (Sq. Ft.)		
Height (Feet)		
Number of Stories		

BUILDING / LOT COVERAGE:

Description	Existing	Proposed
Total Building Coverage (Sq. Ft.)		
Total Building Coverage (%)		
Total Lot Coverage (Sq. Ft.)		
Total Lot Coverage (%)		
Total Rear Yard Coverage %		

FLOOR AREA RATIO (FAR) FAR = Total Floor Area ÷ Lot Area

Description	Existing	Proposed
Gross Floor Area (Principal Building)		
Gross Floor Area (Accessory Structures)		
Total Floor Area for FAR		
Lot Area		
Floor Area Ratio (FAR)		

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PRINCIPAL BUILDING SETBACKS

Front: ____ Feet Rear: ____ Feet Side 1: ____ Feet Side 2: ____ Feet

ACCESSORY BUILDING SETBACKS

From the Property Line ____ feet From Rear Property Line ____ feet.

DRIVEWAY DIMENSIONS

Existing ____ Proposed ____ Length ____ Width ____

DECK DIMENSIONS

Existing ____ Proposed ____ Length ____ Width ____

POOL / GENERATOR (IF APPLICABLE)

Pool Size: ____ Distance to Building: ____ Feet Distance to Property Line: ____ Feet

Generator Capacity: ____ KW Distance to Building: ____ Feet Distance to Property Line: ____ Feet ____

If applicable, provide screening for the proposed development to minimize visibility from public view.

CERTIFICATION

I certify that the information provided is accurate to the best of my knowledge.

Signature: _____

Name: _____

Date: _____

Upon Zoning Approval, submit construction permits to:
City of Long Branch Building and Construction Dept.
344 Broadway, Long Branch, NJ 07740 Building@westlongbranch.org

Have the above premises been the subject of any prior application to the Planning Board/Zoning

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ZONING PERMIT APPLICATION

Board?

Yes _____ No _____ if yes state date: _____

Board: _____ Resolution # (if any): _____ (Submit copy of resolution)

Applicant certifies that all statements and information made and provided as a part of this application are true to the best of his/her knowledge, information and belief. Applicant further states that all pertinent municipal ordinances, and all conditions, regulations and requirements of the site plan approval, variances and other permits granted with respect to said property, shall be complied with. All Zoning Permits will be granted or denied within (10) business days from the date the complete application is submitted.

Print Applicant's Name

Date

Signature of Applicant

Print Owner's Name (if different than applicant)

Date

Signature of Owner's (if different from the applicant)

Appeals of the Zoning Officer's Determination

Appeals must be filed within 20 days of the issuance of the Zoning Officer's determination to the Planning Board or Zoning Board, as specified by the New Jersey Municipal Land Use Law. However, this 20-day filing limitation does not apply if the applicant is seeking a variance, site plan approval, or subdivision approval.

The Board also reserves the right to request additional information and/or variances.

Zoning Permits

Approved zoning permits are valid for one (1) year and may be extended through an action by the Zoning Board.