

TOWNSHIP OF MIDDLETOWN

Township Clerk
1 Kings Highway
Middletown, NJ 07748-2594



Settled in 1664
"Proud of Our Rich Heritage"

HEIDI R. PIELUC, RMC/MMC, CPM
Township Clerk/Assistant
Township Administrator

Tel: (732) 615-2015
townclerk@middletownnj.org
www.middletownnj.org

Applicant Information	
Date of Application	
Production Company	
Applicant Name	
Mailing Address	
Email Address	
Phone Number	
Location Manager	
Filming Location	
Filming Dates <i>(If additional space is needed, attach a separate filming schedule.)</i>	
Total Filming Days	

OVERVIEW OF FEES

CATEGORY	FEE (not to exceed)	Please select permit type	
Basic filming permit (one-time; with 4 or more days advance notice of the first day of filming)	\$250		
Expedited basic filming permit (one-time; with 3 or less days advance notice of the first day of filming)	\$500		
Basic filming permit for nonprofits, including student films (one-time; no daily rate required)	\$25		
	TOTAL		
DAILY FILMING	FEE (not to exceed)	DAYS	
Daily filming on public property – Major Motion Picture (Days 0-14)	\$1500/day		
Daily filming on public property – Standard Production (Days 0-14)	\$500/day		
Daily filming on private property – Major Motion Picture (Days 0-14)	\$500/day		
Daily filming on private property – Standard Production (Days 0-14)	\$150/day		
	TOTAL		
Extended Filming Fees on Public or Private Property (15+ Days)		DAYS	
Days 15-45	\$400/day		
Days 46-75	\$200/day		
Day 76 and beyond	\$100/day		
	TOTAL		
TYPE OF PRODUCTION	Standard Production	Major Motion Picture	
Standard Productions shall be charged at 50% of above rates.			
Additional Fees		DAYS	
Use of Township Buildings	\$2,500/day		
Municipal Street/Right-of-Way Use	\$500/day		
Parking on Township Property (0-100 spaces)	\$3/space/day	Spaces	
Parking on Township Property (100+ spaces)	\$1/space/day	Spaces	
Minimum Parking Fee	\$300		
	TOTAL		
Parking Note			
If using an unstriped area each 270 square feet shall count as one parking space.			
Inconvenience Fees			
Properties in background —or used — in shot	Fee is negotiated between a production company and a private business or residence		
Daily prep of business that is being “dressed”	Fee is negotiated between a production company and a private business		

FINAL TOTAL	
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Accepted payments include a credit card, check, cashier's check, or money order made out to Middletown Township.

Township Services Requested (Please select all that apply)		
☐	Police & Traffic Control	Extra Duty Solutions at (732) 391-4955
☐	Fire Prevention	(732) 615-2270 for Special Application Permit/ Fire Prevention Application
☐	Health Department	(732) 615-2096 for Temporary Food Establishment application
☐	Other	Please specify: _____

Required Additional Services:

Applicants may need to acquire an additional permit through the Township's Health and Fire Prevention Departments if they will be cooking and/or serving food to crew. Applicants also need an additional permit from the Fire Prevention Department if they will be using a tent that is greater than 900 square feet in area or more than 30 feet in any dimension.

Certificate of Insurance: Middletown Township is an additional insured under the general liability policy as a condition of the issuance of its permit.

Penalties. Where the owner of the premises is not the applicant for a permit required by this chapter, both the owner and the applicant shall each be liable for violations hereof. Any person violating this chapter or these rules and regulations, upon conviction thereof, shall be punished by a fine not exceeding \$1,000.00 per day or by imprisonment in the county jail for a term not exceeding ninety (90) days, or both. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

I, the applicant, am aware of and understand all the definitions, conditions, requirements and penalties set forth in the Township of Middletown Local Ordinance 2026-3506 Standards for Commercial Filming. Upon submitting this application I am aware there are no refunds on permits and fees are due upon submission.

Applicant Signature: _____

Printed Name: