

**TOWNSHIP OF EAST BRUNSWICK  
MUNICIPAL CLERK'S OFFICE**



**Township of East Brunswick**  
1 Civic Center Drive  
East Brunswick, New Jersey 08816

Tele: 732-390-6850  
Email: Clerk@Eastbrunswick.org  
Hours: 8:30 a.m. to 4:30 p.m. (M-F)

**TEMPORARY FOOD LICENSE APPLICATION**

Select One: ☐ 1-2 Day Event \$50.00 \*\* ☐ Calendar Year Lic. \$100.00 \*\* ☐ Midd. County Fair Only \$100.00

☐ I have a calendar year license and would like to participate in another event. No fee required.

**APPLICANT INFORMATION**

|                    |  |          |           |
|--------------------|--|----------|-----------|
| Name of Applicant: |  |          |           |
| Street Address:    |  | State:   | Zip Code: |
| Email Address:     |  | Phone #: |           |

**FOOD STAND/FOOD TRUCK INFORMATION**

|                      |  |          |           |
|----------------------|--|----------|-----------|
| Name of Food Stand:  |  |          |           |
| Description of Menu: |  |          |           |
| Business Address:    |  | State:   | Zip Code: |
| Bus. Email Address:  |  | Phone #: |           |

**SPECIAL EVENT INFORMATION** (Next upcoming event you wish to participate in.)

|                    |  |
|--------------------|--|
| Name of Event:     |  |
| Location of Event: |  |
| Date(s) of Event:  |  |

- |                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------|
| 1. Does the food stand/truck require use of propane/fire for preparation: <input type="checkbox"/> Yes <input type="checkbox"/> No      |
| 2. If yes, did you secure a Fire Permit from the East Brunswick Fire District? <input type="checkbox"/> Yes <input type="checkbox"/> No |

License should be mailed to the following address:

☐ Applicant ☐ Business ☐ Other (Specify) \_\_\_\_\_

\_\_\_\_\_  
Applicant (Print Name)

\_\_\_\_\_  
Applicant Signature

Date: \_\_\_\_\_

**Return Application**

Township of East Brunswick  
Township Clerk's Office  
P.O. Box 1081, East Brunswick, NJ 08816

**Revised: September 2026**

### CHECK LIST

- ☐ Completed Application
- ☐ Submitted Payment  
[\$50 or \$100] [Cash/Check only]
- ☐ Application must be received in the Clerk's Office at least one week prior to the event.
- ☐ Secured a permit with the appropriate fire district.

▪ **ONSITE- INSPECTION**

**Please note:** Inspections will be conducted the day of the event.

▪ **LICENSE MUST BE ONSITE**

The original **license** issued by this office **must be present** at the time of the event.  
The Clerk's Office will not email or fax a copy of the license.

▪ **CALENDAR YEAR LICENSE**

If you secured a Calendar Year License, you are able to attend any public event hosted by and or authorized by the Township. The license expires December 31<sup>st</sup>. Applicants are required to complete a new application to notify the Clerk's Office of each event they are interested in participating in. Email a complete application to [Clerk@Eastbrunswick.org](mailto:Clerk@Eastbrunswick.org) for each event you wish to attend.

**Fire District 1 & 3**

680 Old Bridge Turnpike  
East Brunswick, NJ 08816  
Tele: 732-651-8806

For Event Locations: Middlesex County Fairgrounds  
Community Arts Center  
Brunswick Square Mall

**Fire District 2**

216 Joseph Street  
East Brunswick, NJ 08816  
Tele: 732-210-4582

Event Locations: EB Municipal Complex

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**APPLICATION MUST BE RECEIVED AT LEAST ONE WEEK PRIOR TO THE EVENT.**

**NO EXCEPTIONS**

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**FOR OFFICIAL USE ONLY**

License # \_\_\_\_\_

Date Approved: \_\_\_\_\_

Payment Amount: ☐ \$50.00 ☐ \$100.00    Payment Method: ☐ Check # \_\_\_\_\_ ☐ Cash