

SUBCONTRACTOR CONFIRMATION LETTER
(To be printed on your company letterhead)

Date _____

Town of Pinebluff
Inspections Department
325 E. Baltimore Ave.
Pinebluff, North Carolina 28373

Inspections Department:

This letter will serve to authorize _____ (contractor)'s
authorized representative be allowed to sign the permit for any work we will be doing
that lists our company as a subcontractor for any projects which _____
(contractor) is applying for and purchasing the Building Permit on which our company is
listed as the subcontractor through the following date: _____

Subcontractor's signature

Date

Company

Address

Phone Number

NC License Number

All of the above information must be subscribed
and sworn or affirmed to before a Notary Public.

Sworn to and subscribed to before me this _____ day of _____,

Notary Public

My Commission Expires: _____

(A Notary Public is available in the Pinebluff Town Hall if needed)