

Laflin Borough

OFFICE: (570)654-0513 EXT. 221

OFFICE OF CODE ENFORCEMENT
47 Laflin Road, Laflin, PA 18702

FAX: (570) 602-1451

COMPLAINT REGISTRATION FORM

IMPORTANT INFORMATION:

- The filing and acceptance of this form does not acknowledge that a violation exists.
- All complaints will be investigated in the order in which that they are received.
- Complaints are confidential.
- Filing a complaint does not confer any privileges and does not entitle you to an inspection report or any other documents.

LOCATION OF PROBLEM: _____

NATURE OF PROBLEM:

☐

STREET MAINTENANCE

☐

STREETLIGHT

☐

STREET SIGN

☐

PARKING METER

☐

PROPERTY MAINTENANCE

☐

OTHER

If necessary to investigate a property maintenance or other code enforcement complaint, may a Code Enforcement Officer enter your property? ☐ YES ☐ NO

DESCRIBE ISSUE: _____

I hereby certify that the statements made on this form are true and correct.

SIGNATURE: _____ **DATE:** _____

NAME: _____

The following information is not required, if provided, we may contact you for additional information.

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

OFFICE USE ONLY

DATE RECEIVED: _____ ASSIGNED TO: _____ RESULT/ACTION TAKEN: _____