



Non-project Action SEPA Checklist

Use of checklist for non-project proposals

For non-project proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and C, plus the Supplemental Sheet for Non-project Actions (Part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The environmental coordinator may exclude questions in "Part B: Environmental Elements" that do not contribute meaningfully to the analysis or the proposed non-project action. Please consult with the environmental coordinator prior to submittal if your proposal qualifies for the Part B exclusion.

A. Background

1. Name of proposed project, if applicable
2. Name of applicant
3. Address and phone number of applicant and contact person.
4. Date checklist prepared.
5. Agency requesting checklist.
6. Proposed timing or schedule (including phasing, if applicable)

7. Are there any plans for future additions, expansion or further activity related to or connected with this proposal? If yes, please explain.
8. List any environmental information known about that has been prepared, or will be prepared, directly related to this proposal.
9. Are there applications pending for government approvals of other proposals directly affecting the property covered by this proposal? If yes, explain.
10. List any government approvals or permits that will be needed for the proposal, if known.
11. Give a brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that for a description of certain aspects of the proposal. These answers do not need to be repeated on this page. (Lead agencies may modify this form to include additional specific information on project description.)
12. Location of proposal. Give sufficient information for a person to understand the precise location of the proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of work area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map and topographic map, if reasonably available. While any plans required by the agency should be submitted, it is not required to duplicate maps or details plans submitted with any permit applications related to this checklist.

B. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to my its decision.

Name of signed:

Position and agency/organization:

Date submitted:

C. Supplemental sheet for non-project actions

These questions pertain to land use actions that do not involve building and construction projects, but rather pertain to policy changes, such as code amendments and rezone actions.

Because the questions are very general, it may be helpful to read them in conjunction with the Environmental Checklist. When answering these questions, be aware of the extent to which the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented.

Respond briefly and in general terms. Responses that say a non-project action does not have any impact are not sufficient. Responses should consider the impacts from realization of the proposal on the given environmental element.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?
 - a. Indicate proposed measures to avoid or reduce such increases.
2. How would the proposal be likely to affect plants, animals, fish or marine life?
 - a. Indicate proposed measures to protect or conserve plants, animals, fish or marine life.
3. How would the proposal be likely to deplete energy or natural resources?
 - a. Indicate proposed measures to protect or conserve energy and natural resources.
4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains or prime farmlands?
 - a. Indicate proposed measures to protect such resources or to avoid or reduce impacts.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?
 - a. Indicate proposed measures to avoid or reduce shoreline and land use impacts.
6. How would the proposal be likely to increase demands on transportation or public services and utilities?
 - a. Indicate proposed measures to reduce or respond to such demand(s).
7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.



For alternate formats, interpreters, or reasonable modification requests please phone at least 48 hours in advance 425-452-4570 (voice) or email ds_experience@bellevuewa.gov. For complaints regarding modifications, contact the City of Bellevue ADA, Title VI, and Equal Opportunity Officer at ADATitleVI@bellevuewa.gov.