

TOWN OF BLOOMING GROVE BUILDING DEPARTMENT

P O BOX 358, BLOOMING GROVE, NY 10914

Phone (845) 496-7011 X725 Fax (845) 496-1945

RESIDENTIAL DWELLING PERMIT APPLICATION

Date _____ Section _____ Block _____ Lot _____ Permit # _____

Applicant Name _____

Owner Name _____ Phone # _____

Mail Address _____

Email Address _____

City/State/Zip Code _____

Property Address/Location _____

Occupancy: _____ **Fireplace:** Yes _____ No _____

Source of water: Well _____ Town _____ **Sewage Disposal System:** Septic _____ Town _____

PERMIT FEE:

Square Feet – Living Space _____ X \$110.00 = Est. Cost Construction \$ _____

1% Cost of Construction = Permit Fee \$ _____ OR \$100.00 minimum

Septic/Well Review Fee: \$800.00 **PLEASE NOTE:** If a septic inspection is requested and the inspection fails or the contractor is not ready, an **additional \$150.00** will be due.

Driveway Permit – if applicable, must submit copy with application.

Architect Name _____ Phone # _____

Contractor Name _____ Phone # _____

- **Must submit copy of Worker's Compensation & liability insurance naming the Town of Blooming Grove as Certificate Holder & Additional Insured.**

Electrician Name _____ Phone # _____

- **Must submit copy of Orange County Electric License**

Applicant's Signature

PLEASE BE ADVISED: It is the owner/applicant's responsibility to submit proper paperwork, schedule inspections and re-inspections (if necessary) and to properly close out the permit. A building permit expires one year from the issue date. There will be a \$125.00 fee to close out and issue a CO for an expired permit.

**TOWN OF BLOOMING GROVE
COUNTY OF ORANGE**

**OFFICE OF BUILDING INSPECTOR
AFFIDAVIT OF APPLICANT**

SECTION _____ **BLOCK** _____ **LOT** _____

Premises _____

State of New York:

SS:

County of Orange:

_____, being duly sworn deposes and
(Name of individual signing application)
says that he/she is the applicant named above.

He/She is the _____ and is duly authorized to perform or
(owner, contractor, agent, etc.)
have performed the said work and to make and file this application; that all statements
contained in this application are true to the best of his/her knowledge and belief, and that
the work will be performed in the manner set forth in the application and in the plans and
specifications filed therewith.

That the deponent will comply with Section 125 of the General Municipal Law that
requires any individual applying for a Building Permit prove to the building department
that he/she is in compliance with mandatory coverage provision of the Workmen's
Compensation Law.

Signature

Sworn to me before this _____ day of _____, 20____

NOTARY PUBLIC

**TOWN OF BLOOMING GROVE
COUNTY OF ORANGE**

APPLICATION FOR BUILDING PERMIT

Permit # _____ S/B/L _____

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the Building Codes of the State of New York and the Town of Blooming Grove Municipal Code for the construction of buildings, additions, removal and demolition, as herein described.

The applicant agrees to comply with all applicable Laws, Ordinances and Regulations. I certify that I have read this and understand all instructions of this building permit application.

Signature

Sworn to me before this _____ day of _____, 20_____

NOTARY PUBLIC

WELL FACILITIES

SECTION _____ **BLOCK** _____ **LOT** _____

PERMIT # _____

PROPERTY ADDRESS _____

SYSTEM TO BE DESIGNED BY A LICENSED ENGINEER

ENGINEER: _____

ADDRESS: _____

PHONE #: _____

WELL DRILLER: _____

ADDRESS: _____

PHONE #: _____

**UPON COMPLETION, THE WELL DRILLER'S LOG AND
FINAL WATER TEST RESULTS MUST BE SUBMITTED
FOR TOWN ENGINEER APPROVAL.**

SEWAGE DISPOSAL FACILITIES

SECTION _____ BLOCK _____ LOT _____

PERMIT # _____

PROPERTY ADDRESS _____

SYSTEM TO BE DESIGNED BY A LICENSED ENGINEER

ENGINEER: _____

ADDRESS: _____

PHONE #: _____

CONTRACTOR: _____

ADDRESS: _____

PHONE #: _____

**UPON COMPLETION, THE FINAL AS-BUILT AND ENGINEER
CERTIFICATION LETTER MUST BE SUBMITTED FOR TOWN
ENGINEER APPROVAL.**

NEW RESIDENTIAL DWELLINGS

INSPECTION SCHEDULE

24 HOUR ADVANCE NOTICE IS REQUIRED

- 1) Permitted work shall be required to remain accessible and exposed until inspected and accepted by the Town Engineer, Building Inspector or his/her agent enforcing the uniform code. Permit holder shall be required to notify Building Department when construction work is ready for inspection.
- 2) Provisions shall be made for inspections of the following elements of the construction process, where applicable:
 - (a) Footings – forms are free of water, mud, ice, rocks and/or loose soil
 - (b) Foundation Walls – prior to pouring
 - (c) Footing Drains
 - (d) Slab & Underground Plumbing
 - (e) Rough Plumbing
 - (f) Plumbing Test
 - (g) Framing
 - (h) Sheathing
 - (i) Roof – Ice Shield – prior to shingles
 - (j) Insulation & Energy Code Compliance – including duct work
 - (k) Sheetrock
 - (l) Fire Resistant Penetrations
 - (m) Solid Fuel Burning Heating Appliances – including chimneys, flues & gas vents
 - (n) Prior to Final Inspection:
 - Final Septic & Well Inspection by Town Engineer
 - Final Driveway Inspection by Highway Dept. (if applicable)
 - Final Electrical Certification by Town Authorized Electrical Inspector
 - (o) Final Inspection after all work authorized by the Building Inspector has been completed
- 3) After inspection, it is the permit holder/contractor's responsibility to call the Building Dept. to verify approval of final inspection or what work fails to comply with the uniform code. Construction work not in compliance with the code provisions shall be required to remain exposed until it has been brought into compliance with the code, been re-inspected and found to be satisfactory as completed.

PLEASE BE ADVISED:

If the Building Inspector must return to a property a third time for the same type of inspection because the first two inspections failed or the work was not ready/done on time – there will be a \$100.00 charge for each additional time the Inspector must return to do repeat inspections.

Issuance of Certificate of Occupancy or Certificate of Compliance

- 1) Certificates of Occupancy or Certificates of Compliance shall be required for any work which is the subject of a building permit and for all structures, buildings or portions thereof, which are converted from one use or occupancy classification or sub classification to another. Permission to use or occupy a building or structure, or portion thereof, for which a building permit was previously issued shall be granted only by issuance of a Certificate of Occupancy or a Certificate of Compliance.
- 2) Issuance of a Certificate of Occupancy or a Certificate of Compliance shall be preceded by an inspection of the building, structure or work. Where applicable, a written statement of structural observation and final report of special inspections, prepared in accordance with the provisions of the Uniform Code, must be received prior to the issuance of the certificate. Also, all affidavits of construction required by the Town be completed, and where applicable, flood hazard certifications, prepared in accordance with the Uniform Code must be received prior to the issuance of the certificate.
- 3) Temporary Occupancy: A certificate allowing temporary occupancy of a structure may not be issued prior to the completion of the work which is the subject of a building permit, unless the structure or portions thereof may be occupied safely, any fire-and smoke-detecting or fire protection equipment which has been installed is operational, and all required means of egress from the structure have been provided. The effectiveness of a temporary certificate shall be limited to a specified period of time during which the permit holder shall undertake to bring the structure into full compliance with applicable provisions of the Uniform Code.
- 4) If applicable, Planning Board requirements must be met and inspected by Planning Board Engineer;
- 5) A 911 address and street signs to be in place as per code;
- 6) A Certificate of Occupancy or Certificate of Compliance issued in error or on the basis of incorrect information shall be suspended or revoked if the relevant deficiencies are not corrected within a specified period time.
- 7) All final inspections, final paper work and Fee's must be filed with the Building Department prior to the issuance of a certificate.