

Mechanical Application

Revised: 8/20/25

Current Michigan Mechanical Code
Village of Lakewood Club
 Mechanical Inspector: Jim Callender (231) 206-6563

6681 N. Automobile Road Twin Lake, Michigan 49457 Office (231)894-9008 Fax (231)893-8217 Website www.villageoflakewoodclub.org

I. Location of Building		Mailing Address	
Parcel #			Cross Section
II. Home Owner Info.		Home Owner	
Address		City/State/Zip	Telephone
III. Licensed Contractor Info.		Name	
Address		City/State/Zip	Telephone
Mech. License #		Workers Comp. Carrier	
Contractor Signature		Date	

**** Contractors must register with the Village****

IV. Describe Work	

V. Affidavit	Please check one ☐ Contractor ☐ Owner
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I certify and affirm that I am the property/building owner or authorized agent and that I agree to conform to all applicable laws of this jurisdiction. By signing this statement, I assume the following responsibilities:

- The work regulated by this permit must meet zoning and building codes regulations. If a violation exists, the **HOLDER OF THE PERMIT** must improve it to be acceptable.
- All insurance liability is assumed by the **PERMIT HOLDER**.
- PERMIT HOLDER must call for and receive** approvals for all required inspections prior to covering the work and occupying.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

State of Michigan, Public Act 407 requires final inspections and certificate of occupancies issued on all projects before occupancy.

Homeowners applying for a permit, by signing below, are also acknowledging the statements and information on the back of this application.

Date: _____ Signature: _____

Itemized Fee Schedule

	NO.	FEE	TOTAL		NO.	FEE	TOTAL
New Residences	[]	\$156.00	[]	Air Handlers, Self Contained Systems (Vent. & Exh.)			
Manufactured Housing	[]	\$85.00	[]	Under 1,500 CFM (&bath fan duct).....		\$7.00	[]
Base Permit Fee	1 Required	\$50.00	\$50.00	1,500 to 10,000 CFM	[]	\$20.00	[]
Furnace Replacement	[]	\$50.00	[]	Over 10,000 CFM	[]	\$60.00	[]
New & Conver. Units	[]	\$50.00	[]	Heat Recovery Units.....	[]	\$30.00	[]
Flue/Vent Damper	[]	\$8.00	[]	Through wall fan coil.....	[]	\$30.00	[]
Solid Fuel Equip. Complete (includes Chimney,Wood				Unit Heaters.....	[]	\$50.00	[]
Stove and Add-on Furnance				Ducts,Insulation, Piping,Fire Protection/Suppression			
Fireplace Only.....	[]	\$85.00	[]	Systems.....	[]	\$50.00	[]
Fireplace in new home...	[]	\$85.00	[]	\$.75 per sprinkler head	[]	\$20.00	[]
Chimney Factory Built				Piping \$.05 per ft. Min.	[]	\$25.00	[]
Class A.....	[]	\$25.00	[]	Duct \$.10 Per ft. Min.	[]	\$25.00	[]
Vent System.....	[]	\$25.00	[]	Tanks-LPG, Fuel Oil, Gasoline, Diesel, Etc.			
Gas Piping-New installs				Water Heaters.....	[]	\$10.00	[]
(each outlet).....	[]	\$5.00	[]	HVAC Roof Top Units....	[]	\$60.00	[]
Pressure Test.....	[]	\$20.00	[]	Heat Pumps.....	[]	\$30.00	[]
Solar Equip.(Piping fee				Boilers.....	[]	\$20.00	[]
& Tank included).....	[]	\$30.00	[]	Humidifiers.....	[]	\$10.00	[]
Air Conditioning & Refrig. Heat pumps self contained				Electronic Air Cleaner			
15 HP/AC.....	[]	\$30.00	[]	with washer.....	[]	\$13.00	[]
Evaporator Coils.....	[]	\$30.00	[]	Base permit fee includes one inspection			
Under 5 HP (Split Syst.)	[]	\$30.00	[]	Inspectors-hourly fee.....	[]	\$50.00	[]
Chiller	[]	\$30.00	[]	Additional & Re-inspect	[]	\$50.00	[]
Cooling Tower	[]	\$30.00	[]	Final.....	[]	\$50.00	[]
Compressor 15 to 50	[]	\$30.00	[]				
Over 50 HP	[]	\$30.00	[]				

If any work is started before the permit is obtained, an Administrative/Investagtion fee shall be paid before permit is issued \$175.00

For Department Use Only

Issue Date:	Paid By:	Check	OR
Permit Fee:	Check #:		
Approval Signature:	Date Paid:		

Homeowner Permits

The Michigan Licensing Law gives the homeowner an exemption to act as the general contractor if the homeowner is building their own residence for their own personal use. This means that in the case of your own single-family residence, the homeowner may act as the general contractor, even though a licensed builder may be significantly involved. This exemption does not apply to an apartment building or duplex.

Section 339.2403 of Michigan Occupational Code states the following:

A person may engage in the business of or act in the capacity of a residential builder without having a license if the person is:

An owner of the property in reference to a structure on the property for the owner's own use and occupancy.

If the Homeowner acts as the general contractor and obtains the building permit, you should be aware of the following:

That as the permit holder, the homeowner incurs all the liability and all of the responsibility that the licensed contractor would normally assume:

This means that:

- It will be the homeowner's responsibility to correct any code violations, even if a contractor or any other person(s) did the work.
- The homeowner can be held liable for any injury which occurs on the job, whether it is to a builder's or sub-contractor's employee. The homeowner is responsible for workers compensation, all withholding taxes both for federal and state, and FICA taxes for all the persons on the job.
- In the event of an occurrence beyond the builder's control – (Lawsuit, etc....), which causes the builder to be unable to complete the work, the homeowner will be legally responsible for the completion of the job.

I, _____ have read and understand the above.

Printed Name

Signature

Date

"section 23a of the State Construction Code Act of 1972, Act No.230 of the Public Acts of 1972, beginning section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines."