

Village of College Corner Water & Sewer

Customer Move-In/Move-Out Form

- ☐ Buying ☐ Move-In
☐ Selling ☐ Move-Out

Effective Date: _____

Service Location:

Nbr: _____ Street: _____

City: _____ State: _____

Billing Address:

Name: _____

Address Line 1: _____

Address Line 2: _____

City/State/Zip: _____ / _____ / _____

Owner Address:

Name: _____

Address Line 1: _____

Address Line 2: _____

City/State/Zip: _____ / _____ / _____ Phone: _____

As the legal property owner of the above service address, I understand that I am liable for any and all outstanding and unpaid water and/or sewer charges; and that the unpaid balance can be certified to the service location property taxes.

I understand that if there is a change in account responsibility, as owner, I will be made the primary bill-to customer until a replacement Move-In/Move-Out form is submitted to the Village of College Corner Water and Sewer.

Owner Signature: _____

Owner Occupied? ☐ Yes ☐ No

Village of College Corner Water & Sewer

TENANT

I understand that The Village of College Corner Water and Sewer Dept requires a deposit of \$250.00 paid in either cash, check or money order from the new tenant for the utility to be turned on in their name.

This deposit is due at the time of signing this document. The deposit will be held until such time as the undersigned tenant vacates the property.

If there is an outstanding balance on the account at the time of move out, the deposit will be used to pay any remaining balance on the account.

The remaining deposit, if there is any, will be refunded via check from the Village to be mailed to the forwarding address of the tenant, or may be picked up at the Village office at an agreed upon time.

Tenant (non-Owner):

Tenant Signature: _____

Village Representative Signature _____ **Date** _____