



CITY OF VIENNA
ELECTRONIC DRAFT AUTHORIZATION FORM

*Electronic Draft is convenient,
safe, fast and free!!!*

The City of Vienna's Electronic Draft program allows your utility bill to be automatically drafted from bank account on the first of every month. The designated account must be established within bona fide financial institutions and be in your name, your spouse or dependent's name or the name of a person or persons to which is responsible for your finances.

PLEASE BE SURE THAT YOU MEET THE CITY'S "ACCOUNT" REQUIREMENTS AS STATED ABOVE

Complete this form to enroll, or specify changes to your existing account. **ATTACH A VOIDED CHECK** for any new account designated and return this form and the voided check to the Utility Billing office in City Hall.

Customer Name	Billing Acct #	Physical Address	Office Use Only
			☐ Old Acct Setup ☐ New Acct Setup
Name of Bank	Address	Routing #	Account #

I authorize the City of Vienna and the financial institution designated to electronically draft my account for my utility bill as specified above.

Signature _____ Date _____

City of Vienna Representative _____