



City of Flagstaff
Community Development Division
Building Safety & Code Compliance Section
211 W. Aspen Avenue
Flagstaff, AZ 86001

Phone: (928) 213-2627 Email: Buildingpermits@flagstaffaz.gov

OWNER AUTHORIZATION FORM

I (property owner) do hereby authorize _____
Agent's Name and Company (if applicable)

to act on my behalf for improvements at _____,
Property Address / Suite / Unit

and to obtain building permit(s) on my behalf for the work specified below. If the property has more than one owner, I certify that I have authority to provide this authorization on behalf of all owners.

Residential:

☐	New Build / SFR	☐	Remodel
☐	Addition (attached)	☐	Accessory (detached)
☐	Roof	☐	Manufactured Home / Park Model
☐	Demolition	☐	Solar System
☐	Mechanical	☐	Plumbing
☐	Gas	☐	Fence / Walls
☐	Electrical	☐	Other (specify):

Commercial:

☐	New Build	☐	Tenant Improvements
☐	Addition (attached)	☐	Accessory (detached)
☐	Roof	☐	Modular Building
☐	Demolition	☐	Mechanical
☐	Gas	☐	Plumbing
☐	Sign	☐	Fence / Walls
☐	Site Improvements	☐	Change in Occupancy
☐	Cell Tower	☐	Other (specify):

By signing this Form, I acknowledge and agree that I am not released from responsibility for: (1) the payment of any and all fees associated with the issuance of any permits, orders, notices, or other approvals ("Approvals") by the City of Flagstaff pursuant to my agent's application; (2) the satisfactory completion of all work authorized by such Approvals in compliance with all applicable county, state, and federal laws, codes, rules, regulations, and requirements; and (3) correcting any violations of the terms and conditions of such Approvals issued by the City of Flagstaff pursuant to my agent's application.

Property Owner's Signature:

Printed Name: _____

Signature: _____

Phone: _____

Email: _____

Date: _____