



Office Use Only

Permit # _____

Date Paid _____

Received by _____

City of Tehachapi Engineering Department

ENGINEERING STANDARDS VARIANCE APPLICATION

Site Location: _____

Applicant:

Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone #: _____ Email: _____

Associated Project Applications (Encroachment Permit, BLD permit): _____

Engineering Standards Variance description: _____

Scope of Variance (where employed, frequency): _____

The following attachments are mandatory for this application to be processed.

1. **Site Plan or Graphic** clearly demonstrating the situation for which the Variance is being requested. Applicant will attempt to clearly reflect all information pertinent to Staff in making a determination. Some Variance requests will not require the submittal of site plans or graphics. The applicant should contact the Engineering Department to determine what information should be shown.
2. **Narrative:** The applicant will submit a formal letter describing why a Variance from the Subdivision and Development Standards is being sought. Applicant is required to explain, in detail, their justification for the variance based on sound engineering principles. Variances whose sole purpose is to save cost will not be considered.

CERTIFICATION

By signing, the undersigned certifies that they have read and understood the submittal requirements outlined, and that they understand that omission of any listed item may cause delay in processing the application. I (we), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

Signature of Applicant: _____

Date: _____

Applicant's Printed Name: _____