

**Building Permit Application
Village of Capac
St. Clair County, MI 48014**

PERMIT # B _____
DATE: _____

Authority: ACT 230, PA 1972, As Amended
Completion: Mandatory to obtain Permit
Penalty: Work done prior to obtaining a permit
may be assessed an additional fee.

Village of Capac will not discriminate against
any individual or group because of Race,
Sex, Religion, Age, National Origin, Color,
Marital Status, Handicap or Political Beliefs

For Inspections Call

**APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V, AND VI
NOTE: SEPARATE APPLICATION MUST BE COMPLETED FOR
PLUMBING, MECHANICAL AND ELECTRICAL WORK PERMITS**

**APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION
AND MUST PROVIDE THE FOLLOWING INFORMATION:**

I. PROJECT or FACILITY INFORMATION

PROPERTY ID# 74 31-

NAME OF OWNER	PHONE #
STREET ADDRESS / JOB LOCATION	

II. IDENTIFICATION

A. ARCHITECT OR ENGINEER

NAME	ADDRESS	CITY	STATE	ZIP
LICENSE NUMBER		EXPIRATION DATE		

B. APPLICANT - HOMEOWNER / CONTRACTOR CONTACT INFORMATION

APPLICANT IS:	☐ Contractor ☐ Homeowner	TELEPHONE NUMBER	EMAIL	
NAME	ADDRESS	CITY	STATE	ZIP
BUILDER LICENSE NUMBER (INDIVIDUAL)	EXPIRATION DATE	BUILDER LICENSE NUMBER (COMPANY)	EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER	WORKERS COMPENSATION INSURANCE CARRIER		UIA NUMBER	

III. TYPE OF IMPROVEMENT AND PLAN REVIEW

A. TYPE OF IMPROVEMENT

☐ NEW BUILDING	☐ ADDITION	☐ ALTERATION	☐ REPAIR	☐ DEMOLITION
☐ MOBILE HOME SET-UP	☐ FOUNDATION ONLY	☐ PREMANUFACTURE	☐ RELOCATION	☐ POLE BUILDING
☐ SPECIAL INSPECTION	☐ GARAGE	☐ ACCESSORY BUILDING	☐ DECK	☐ SWIMMING POOL

B. REVIEW(S) TO BE PERFORMED

☐ BUILDING	☐ ELECTRICAL	☐ MECHANICAL	☐ PLUMBING	☐ FOUNDATION	☐ ENERGY
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IV. PROPOSED BUILDING

A. RESIDENTIAL

- | | | |
|--|--|--|
| ☐ ONE FAMILY | ☐ TWO OR MORE FAMILY - NO. OF UNITS | ☐ HOTEL, MOTEL - NO. OF UNITS |
| ☐ ATTACHED GARAGE | ☐ DETACHED GARAGE | ☐ OTHER |

B. NON-RESIDENTIAL

- | | | |
|--|---|---|
| ☐ AMUSEMENT | ☐ SCHOOL, LIBRARY, EDUCATION | ☐ OFFICE, BANK, PROFESSIONAL |
| ☐ INDUSTRIAL | ☐ CHURCH, RELIGION | ☐ PUBLIC UTILITY |
| ☐ PARKING GARAGE | ☐ HOSPITAL, INSTITUTIONAL | ☐ TANKS, TOWERS |
| ☐ SERVICE STATION | ☐ STORE, MERCANTILE | ☐ OTHER |

NON-RESIDENTIAL - DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE. (ATTACH ADDITIONAL PAGE(S) AS NECESSARY).

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FRAME

- | | | |
|--|-------------------------------------|---|
| ☐ MASONRY, WALL BEARING | ☐ WOOD FRAME | ☐ STRUCTURAL STEEL |
| ☐ REINFORCED CONCRETE | ☐ OTHER | |

B. FOUNDATION FRAME

- | | | | |
|--|--------------------------------|---|-------------------------------------|
| ☐ BASEMENT | ☐ OTHER | ☐ FOOTING DIMENSIONS | ☐ POST HOLES |
| ☐ CRAWL SPACE | | WIDTH _____ HEIGHT _____ | DIAMETER _____ DEPTH _____ |
| ☐ BLOCK TYPE | WIDTH IN INCHES _____ | ☐ WOLMANIZED | |
| ☐ POURED CEMENT | WIDTH IN INCHES _____ | ☐ PRECAST | |

D. PRINCIPAL TYPE OF HEATING FUEL

- | | | | | |
|------------------------------|------------------------------|--------------------------------------|-------------------------------|--------------------------------|
| ☐ GAS | ☐ OIL | ☐ ELECTRICITY | ☐ WOOD | ☐ OTHER |
|------------------------------|------------------------------|--------------------------------------|-------------------------------|--------------------------------|

E. TYPE OF SEWAGE DISPOSAL

- | | | |
|-------------------------------|--|--------------------------------|
| ☐ CITY | ☐ SEPTIC SYSTEM | ☐ OTHER |
|-------------------------------|--|--------------------------------|

F. TYPE OF WATER SUPPLY

- | | | |
|-------------------------------|--|--------------------------------|
| ☐ CITY | ☐ PRIVATE WELL OR CISTERN | ☐ OTHER |
|-------------------------------|--|--------------------------------|

G. TYPE OF MECHANICAL

- | | | | | | |
|---------------------------------|------------------------------|-----------------------------|---------------------------------|------------------------------|-----------------------------|
| WILL THERE BE AIR CONDITIONING? | ☐ YES | ☐ NO | WILL THERE BE FIRE SUPPRESSION? | ☐ YES | ☐ NO |
|---------------------------------|------------------------------|-----------------------------|---------------------------------|------------------------------|-----------------------------|

LETTER OF INTENT / INTENDED USE OF STRUCTURE: _____

H. DIMENSIONS / DATA

NUMBER OF STORIES	_____	FLOOR AREA	EXISTING	ALTERATIONS	NEW
USE GROUP	_____	BASEMENT	_____	_____	_____
CONSTRUCTION TYPE	_____	1ST & 2ND FLOOR	_____	_____	_____
NO. OF OCCUPANTS	_____	TOTAL AREA	_____	_____	_____
COST OF CONSTRUCTION \$	_____				

I. NUMBER OF OFF STREET PARKING SPACES ENCLOSED _____ OUTDOORS _____

VI. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125,1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:

NAME _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE () _____

I hereby certify that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

SIGNATURE OF APPLICANT: _____

VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THE FOLLOWING SECTIONS

	REQUIRED		APPROVED	DATE
A. ZONING VARIANCE APPLICATION	YES	NO		
B. FIRE DISTRICT	YES	NO		
C. POLLUTION CONTROL	YES	NO		
D. NOISE CONTROL	YES	NO		
E. SOIL EROSION	YES	NO		
F. FLOOD ZONE	YES	NO		
G. WATER SUPPLY	YES	NO		
H. SEPTIC SYSTEM	YES	NO		
I. VARIANCE GRANTED	YES	NO		
J. CULVERT	YES	NO		
K. HOUSE NUMBERS	YES	NO		
L. OTHER	YES	NO		

VIII. VALIDATION - FOR DEPARTMENT USE ONLY

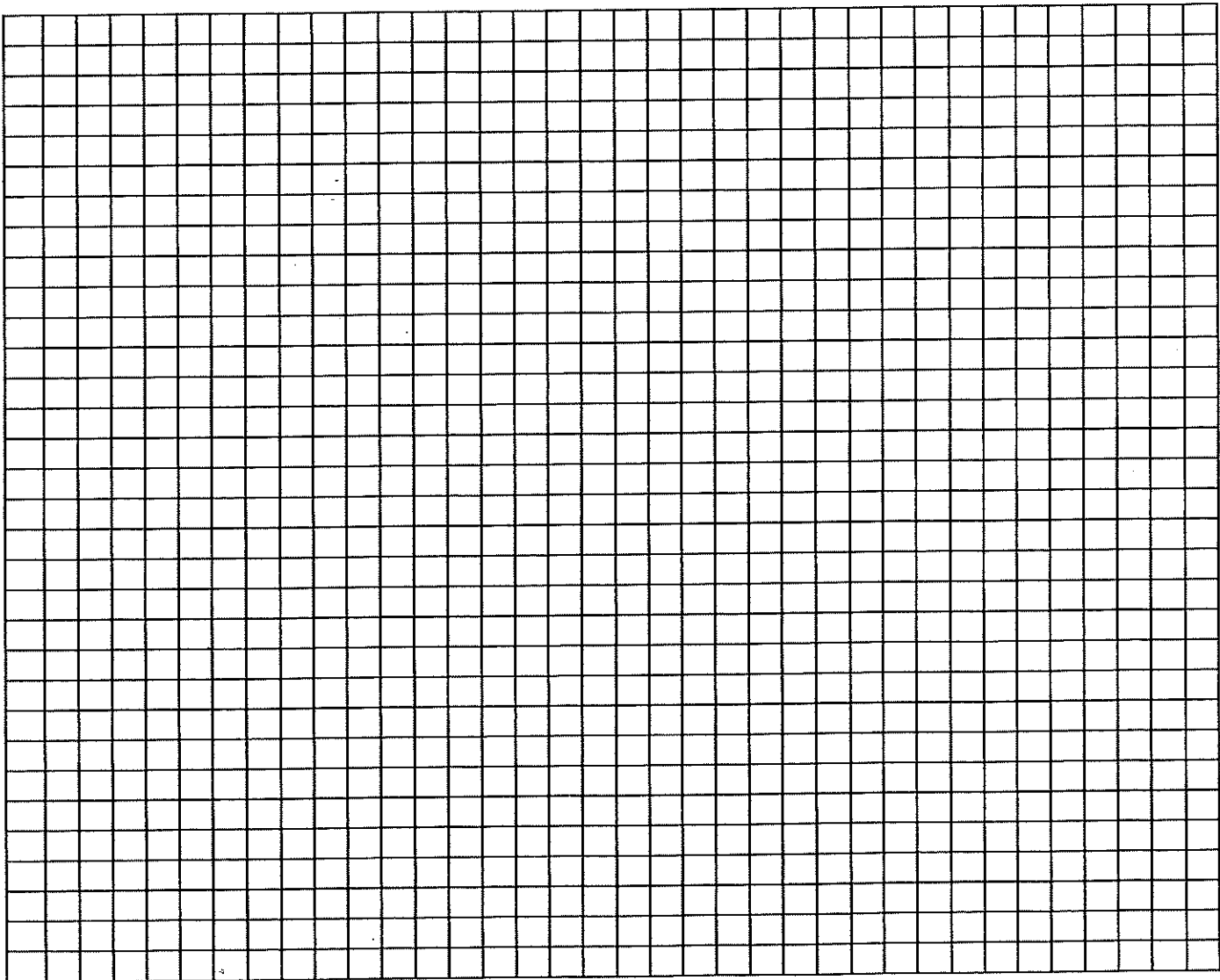
SQUARE FEET	NUMBER OF INSPECTIONS	X \$	=	\$
BASE FEE \$				
PLAN REVIEW FEE \$		Total Permit Fee \$		
Bond \$		Total Amount Due \$		
APPROVAL SIGNATURE:			DATE:	

DATE ISSUED _____ RECEIPT # _____

☐ CASH ☐ CHECK # _____

RECD BY _____

SITE PLAN



Village of Capac Building Department
131 N. Main, P.O. Box 218
Capac, MI 48014
Phone: 810-395-4355 Fax: 810-395-2715
www.villageofcapac.com

Building Administrator/Inspector:

Mel McNutt 5 Cell Phone: 586-337-0558

Mechanical & Plumbing Inspector:

Paul Shamka Cell Phone: 810-531-3241

Electrical Inspector:

Paul Raicevich Cell Phone: 586-873-2660

Please return all permits to the Building Administrator at the Village of Capac Office. Please allow 5 – 10 days for approval.

Building Permit Application Requirements

1. Fully completed and signed application.
2. Property address.
3. Detailed Site Plan (Including setbacks to property lines and other structures on the property).
4. Approval of water and sewer hookups from the Village of Capac Department of Public Works.
5. Proof of ownership (Deed, tax bill, etc.).
6. Copy of Builder's License. (If not the property owner).
7. Soil Erosion Permit (If not within 500 ft. of drain, stream, river, lake or other body of water).
8. Two sets of Construction Drawings.
9. Engineered Truss Plan (If applicable).

HOME OR ADDITION

(1) Plywood Thickness

(2) Roof Covering

(3) Truss Pitch "OC or Rafters

(4) Overhang Width

(5) Outside Sheeting Thickness

(6) Outside Covering

(7) Wall Studs and Spacing

(8) Insulation

(9) Floor Sheeting Size

(10) Floor Joist Spacing and Size

(11) Foundation Depth

(12) Wall Material Size and Material

(13) Floor Thickness

(14) Footing Size

(15) Insulation Attic

(16) Basement or Crawl Insulation

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____
9.	_____
10.	_____
11.	_____
12.	_____
13.	_____
14.	_____
15.	_____
16.	_____

POLEBARN

(1) Roof Covering

(2) Truss Pitch "OC or Rafters

(3) Overhang Size

(4) Header Thickness

(5) Purlins Size and Spacing

(6) Outside Covering

(7) Pole Sizing and Spacing

(8) Kickboard Size

(9) Footing Depth

(10) Cookie or Concrete

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____