

Official Use Only:

Fee Amount _____

Fee Paid _____

Inspection Date _____

Approved _____ Denied _____

Corrections bond posted \$ _____



Rental Unit Pre-Sale Inspection Application

Every rental unit and building is required to be inspected by the Village Property Standards Division prior to the issuance of transfer stamps for the sale of the property. This application must be completed and signed by the current Property Owner. Please submit the completed application with the required payment to the Village of Skokie at the location listed above. The request for an inspection must be submitted at least 28 days prior to the sale closing date. Inspection reports are valid only for a 180-day period. For more information contact the Property Standards Division at 847/933-8224 or visit the Village's website www.skokie.org. **Please print or type.**

Rental Property Address _____

Ownership Information

Property Owner Name _____ Email _____

Street Address _____ City, State, Zip _____

Phone _____ ☐ Cell ☐ Landline

Purchaser Information

Property Owner Name _____ Email _____

Street Address _____ City, State, Zip _____

Phone _____ ☐ Cell ☐ Landline

Rental Property Description

☐ Apartment Building ☐ Single-family/Townhouse/Duplex ☐ Rental Condo/Co-op Unit (4-units or less)

Inspection Fee \$50 for each unit = Total Due \$ _____

Inspection Date Requested Month/Day/Year ____/____/____ Time _____

All of the information provided in this application is true and correct to the best of my knowledge. If there are any changes in the information provided on this application, it is my responsibility to notify the Village of Skokie Property Standards Division prior to the sale of the property.

Property Owner Signature _____ Date ____/____/____