



LIBERTY HILL
SMALL TOWN • BIG HEART

Conditional Use Permit Application

All applications must be submitted with a complete Master Application Form, a completed application checklist, and all materials listed in the appropriate checklist. Planning and Development Department staff is available to assist you in calculating your fees and advising you on any requirements. Applications may be submitted according to the [Planning Calendar](#).

This Application is for (check one)

A New Application

Extension of Previously Approved CUP

Applicant Information (property owner or authorized agent will be used as City's official contact)
Name:
Address:
City/ State/ Zip:
Phone:
Email:

Property Information
Property Address:
Legal Description, (include acreage) *For property not in a recorded subdivision, submit a copy of a current survey or plat showing the property for which a CUP is sought, and complete legal field note description):
Williamson County Appraisal District unique parcel identification number
City Limits or ETJ: ETJ_____ City Limits_____ Zoning_____
Proposed Use:

Property Owner Information
Address:
City/ State/ Zip:
Phone:
Email:
<i>Applicant will be used as the City's official contact unless otherwise specified by Owner</i>

Submittal Checklist and Exhibits

- | | |
|---|---|
| Signed and Completed Master Application | Required Fee Paid \$ _____ (see
Master Fee Schedule for more details) |
| Photographs | Letter of Explanation (<i>describing all
processes and activities involved with the
proposed use per City of Liberty Hill UDC -
Section 4.01</i>) |
| Map/Site Plan | Architectural Elevation |
| Other:
_____ | |

Signatures

*I, being the undersigned applicant, understand that all of the conditions, dimensions, building sizes, landscaping, and parking areas depicted on the site plan shall be adhered to as amended and approved by the City Council. All required items and information (including all applicable above-listed exhibits and fees) must be received by the City in order for an application and request to be considered complete. **Incomplete submissions will not be reviewed or scheduled for any further action until all deficient items or information has been received.** By signing below, I acknowledge that I have read through and met the above requirements for a complete submittal:*

Signature of Applicant

Date

Signature of Property Owner (or attached letter of consent)

Date