



PALMDALE
a place to call home

BUILDING PERMIT DEFERRED SUBMITAL FORM

Building Permit#: _____ Project Name: _____ Total # of Deferred Items: _____

Project Address: _____ Email: _____

Include Suite/Space No. or Letter Designation if Applicable

1. All deferred submittals are to be reviewed and approved by the Engineer of Record and/or Architect of Record for design compatibility. Submittals require Engineering design (plans, calculations and specifications) by the architect or engineer of record. Inspections holds will be placed until all deferred submittals are reviewed, approved by the City of Palmdale staff and fees are paid.
2. The undersigned, in consideration of being issued permits for construction prior to final approval of the following assume all risk, financially and otherwise, for any construction performed that may need to be removed if the deferred submittals listed below are not appropriate. I understand that certain inspections will not be performed until the submissions are accepted. I agree not to begin construction on deferred submittal items until they are approved by the Building and Safety Division and the approved deferred submittal drawings are available on the jobsite.
3. Mark requested deferred submittal items with an X. **You will need to resubmit this approved form with every deferred item submitted for review.**
4. Each item needs to be submitted to Building and Safety under a separate permit application

SUBMITTAL CHECKLIST (Check boxes below to confirm items are completed)

- ☐ The deferred submittal must be submitted to the Engineer of Record prior to Building and Safety.
- ☐ The registered design professional in responsible charge shall list the deferred submittals on the plans

The plan shall have a note that indicates the responsibilities of the Architect or Engineer of Record which should include reviewing and coordinating all submittal documents prepared by others, including deferred submittal items, for compatibility with the design of the building.

X	MARK ITEMS TO BE DEFERRED	X	MARK ITEMS TO BE DEFERRED
	Solar Photovoltaic system		Guards/ Prefabricated Handrail Systems
	Walk-in cooler		Hood and Duct Fire Extinguishing System
	Bleachers		Storage Racking/Shelving
	Skylights (custom designed and pre-manufactured)		Back-Up Power Systems
	Access floors.		Storefronts, Cladding, Curtain walls
	Fire Sprinklers / Alarm		Elevator
	Prefabricated Stairs		

We understand that there is a fee due at the time of submission for EACH deferred item. This fee is in addition to the administrative fee of and any extra plan check time required for the review.

Architect of Record: _____ (signature)

Email: _____ Date: _____

Engineer of Record: _____ (signature)

Email: _____ Date: _____

Owner: _____ (signature)

Date: _____