

**Village of Williamsville
Direct Debit Authorization**

I authorize the Village of Williamsville to debit my bank account on the 20th of each month (or the next business day if it falls on a weekend or holiday) for the water and sewer utility payment. This authorization extends to all future payments, and I understand that I must notify the Village in writing to withdraw my authorization. I also agree to notify the Village if my bank account information changes. I accept all responsibility for late payments if I fail to so notify or maintain sufficient funds to cover the utility charge and understand that I will be removed from this program.

Water Account Number

Contact Name

Customer Telephone Number

Bank Account Number

Bank Routing Number (9 digits)

Bank/Credit Union Name

Bank Address

_____ I understand there will be a \$25 fee charged to my account if I am unable to maintain sufficient funds to cover the utility charge.

_____ I understand I will be removed from the direct debit option if I have 2 NSF returned in a 12-month period.

_____ I understand that after 12-months of no late fees/penalties, I may resubmit my authorization for direct debit for the water and sewer utility payment.

Please attach a deposit slip or a voided check for verification.

Signature

Date