

CITY OF POWAY

DEVELOPMENT SERVICES DEPARTMENT



Temporary Use Permit

Date received: _____
APN: _____
File number: _____
Receipt number: _____
Fee: _____

Name of Business or activity: _____

Address: _____

Applicant's name: _____ Phone: _____

Address: _____

Property Owner's name: _____ Phone: _____

Address: _____

Zone: _____ Existing land use: _____

Proposed structure of activity area sq. footage: _____

ACTIVITY DESCRIPTION

Full description of proposed activity (please be specific):

Date of commencement (please allow 15 working days for City review for those projects not requiring City Council Action): _____

Date of completion: _____

SITE PLAN

Attach an 8-1/2" x 11" site plan that illustrates the proposed activity and includes the location and description of structures and equipment, parking, vehicle access, signage, etc. To apply for approval of Special Event signs, the applicant shall submit a letter that describes the proposed sign by means of a sketch that includes the display dates, and also denotes the length, width, height and square feet of each proposed sign.

ACTION

☐ APPROVED by _____ Date _____
☐ DENIED by _____ Date _____

Reasons for denial

CONDITIONS OF APPROVAL

1. The site shall be developed in accordance with the approved site plan on file in the Planning Department, except as may otherwise be provided herein, prior to commencement of the activity.
2. The Building, Fire, and County Sheriff's Departments shall be contacted for appropriate permits and inspections prior to the commencement of the activity.
3. Use of signs shall first be reviewed by the Planning Services Department for compliance with the sign ordinance prior to installation.
4. Approval of this activity shall not excuse compliance with all other sections of the Zoning Ordinance and all other applicable City ordinances presently in effect.
5. Date this approval shall become null and void:_____.
On this date the site shall be restored to its original condition.
6. Insurance approval shall be obtained from the Human Resources and Risk Management Department for events that are located on City of Poway property.
7. A Solicitor's License shall be obtained from the Customer Services Department for all temporary sales locations, including, but not limited to Christmas tree lots and other holiday and special event sales.
8. No person shall discharge any material and or liquid into storm drains. For special events, storm drains shall be covered and or protected to the maximum extent practicable. Best Management Practices may be required to ensure that trash is contained and disposed of appropriately. Liquids shall be placed in secondary containment and covered prior to a rain event. Pet waste shall be collected and placed in trash cans.
9. Approval by the San Diego County Department of Environmental Health, Food, and Housing Division, shall be obtained prior to the sale of any food items. Evidence of such approval shall be available for inspection at the event.

OWNER CERTIFICATION

I,_____, certify that I am the owner of the property described herein. Further, I agree to permit the proposed activity to be conducted on said property for the length of time specified herein.

SIGNATURE_____DATE _____

APPLICANT CERTIFICATION

I,_____, certify that I am the applicant for the activity described herein. Further, I acknowledge the filing of this permit application, certify that all of the information contained herein is true and accurate, and shall comply with the conditions of approval stated herein above.

SIGNATURE_____DATE _____