

NEW YORK ELECTRICAL INSPECTION AGENCY

~ PROFESSIONAL ELECTRICAL INSPECTORS ~

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New York Electrical Inspection Agency

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Application / Scope of Work

--- Worksheet ---

Part A ELECTRICAL CONTRACTOR INFORMATION	
Date:	
Company Name:	
Company Address:	
Contact Person:	
Contact Phone:	Contact Email:
Purchase Order #:	

Part B PROJECT INFORMATION	
Project Name:	
Owners Name:	
Project Location:	
Municipality Where Building Permit Was Issued:	Building Permit Number (If Applicable):
Project Start Date (Estimated):	Project Completion Date (Estimated):
Number of Inspections or Trips Required *:	Number of Final Electrical Certificates Needed ** (Ex: One for the entire job or multiple certificates for separate parts of the project)

Part C PROPERTY INFORMATION	
Building Type:	☐ Residential ☐ Commercial ☐ Industrial ☐ Other
(Check One)	

Type of Work:	☐ New Construction	☐ Remodel	☐ Addition	☐ Visual / Safety	☐ Service Upgrade	☐ Service Inspection
	☐ Pool Inground	☐ Pool Aboveground	☐ Hot Tub	☐ Generator	☐ PV System	
(Check All That Apply)						

Items not listed on this form may be considered outside the scope of this Electrical Inspection Scope of Work and additional fees may apply.

* Additional trips to the jobsite due to a failed final inspection, incomplete work, not having a safe and/or complete access to all the areas needing inspecting, no shows appointment, etc. will result in additional trip charges.

** On larger jobs, please note in Part B if one final certificate is needed for the entire job or are multiple certificates needed for each unit or individual parts of the project. Additional fees may apply if multiple final certificates are needed at different stages of the same project.

Please contact our main office if you have any questions, require assistance filling out this form, or require any additional information.

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Form EIS-20

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Application / Scope of Work

--- Worksheet ---

Part D ELECTRIC UTILITY COMPANY INFORMATION (If Applicable)				
Electric Utility Company:				
Electric Utility Job Number (WREQ or ESR #):				
Customer Account Number (If Applicable):				
Type of Service Work (Check all that apply)				
☐ Overhead	☐ Underground	☐ Temporary		
☐ New	☐ Upgrade	☐ Repair		
Type of Service (Check all that apply)				
☐ 100 amp	☐ 150 amp	☐ 200 amp	☐ 400 amp	☐ Other
☐ 1 Phase, 3 wire, 120/240V	☐ 3 Phase, 4 wire Y, 120/208V	☐ 3 Phase, 4 wire Y, 277/480V	☐ 1 Phase, 3 wire Y, 120/208V	☐ 3 Phase, 4 wire delta, 120/240V
Generator / Transfer Switch (Check all that apply)				
☐ Transfer Switch	amps	☐ Generator	KW	

Part E CONTRACTORS JOB DESCRIPTION / SCOPE OF WORK

Complete Job Description and List of Equipment to be Inspected (Attach Additional Pages if Needed):

Items not listed on this form may be considered outside the scope of this Electrical Inspection Scope of Work and additional fees may apply.

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