



PARKLAND DEDICATION OR FEE IN LIEU LETTER OF INTENT

I. APPLICANT INFORMATION

Project Name:

Project Address:

Total acreage:

Proposed zoning: ☐ Residential ☐ Nonresidential

Total Proposed Dwelling Units:

Development Stage:

- ☐ Zoning/Development Agreement
- ☐ Preliminary Plat
- ☐ Final Plat

II. PARKLAND DEDICATION

2.01 LAND REQUIREMENTS

Applicant acknowledges and agrees that all proposed parkland must meet the requirements found at Section 10.609.5 of the Unified Development Code and the Parks Master Plan.

2.02 PARKLAND DEDICATION PLAN

Applicant draft and submit a Parkland Dedication Plan that, at a minimum, meets the requirements presented at Section 10.609.4.1 of the Unified Development Code.

2.03 CALCULATION

(a) Residential.

An Applicant must dedicate, in accordance with Section 10.609.4.2 of the Unified Development Code, a minimum of one thousand (1,000) square feet, calculated at 0.229 of an acre of parkland, for each proposed dwelling unit with a minimum of fifteen (15) acres per every six hundred and forty (640) dwelling units. Projects exceeding the dwelling count in this section will be required to calculate a pro rata increase in parkland dedication.

Applicant agrees to the following calculation of parkland dedication, as applicable:

☐ Less than 640 dwelling units.

The parkland dedication shall be calculated at a minimum of fifteen (15) acres of parkland.

☐ Equal to or greater than 640 dwelling units.

The parkland dedication shall be a minimum fifteen (15) acres for every six hundred and forty (640) units plus the pro rata addition of 0.0234 acres for each additional dwelling unit, totaling _____ (__) acres of parkland.

2.04 TIMING

Proposed parkland must be shown in the preliminary plat, final plat, and the dedication statement.

Applicant acknowledges and agrees that parkland shall be dedicated by general warranty deed in accordance with Section 10.609.8.2 of the UDC in conjunction with a validly executed Parkland Dedication Agreement.

2.05 PARKLAND DESCRIPTION, MAP, AND SITE VISIT

- (a) Applicant shall attach to this Application a map of the overall property with a clear description of the parkland proposed for dedication. The proposed parkland description and map should also include any current plans to install parkland equipment and any special considerations for City staff to consider.
- (b) Applicant acknowledges and agrees to permit, upon request, site visits by City staff and/or the Parks Advisory Board to allow for thorough evaluation of the proposed parkland.

III. FEE IN LIEU OF PARKLAND DEDICATION

3.01 FEE IN LIEU OF PARKLAND DEDICATION FEE

In accordance with the information presented herein and in conjunction with the Fee Schedule, Applicant agrees to the following calculation of fee in lieu of parkland dedication, as applicable:

☐ Not applicable.

Applicant shall dedicate parkland in accordance with Article II, above.

☐ Residential.

Applicant acknowledges and agrees to the following:

- (a) The Residential Fee in Lieu of Parkland Dedication shall be calculated by multiplying two thousand three hundred dollars (\$2,300.00) by _____ (_____) of dwelling unit.

☐ Nonresidential.

Applicant acknowledges and agrees to the following:

- (a) The Nonresidential Fee in Lieu of Parkland Dedication shall be calculated by multiplying each acre by nine hundred and seventy-five dollars (\$975.00) with a pro rata calculation to account for any acreage
- (b) The Nonresidential Fee in Lieu of Parkland Dedication totals _____ (_____).

Applicant acknowledges and agrees that payment of the applicable fees in this Article III shall be rendered prior to final plat approval and in accordance with an executed Fee in Lieu of Parkland Dedication Agreement.

3.02 FEE SUBMITTAL

Payment of fees pursuant to this Agreement shall be submitted to the following:

City of Hutto
Attn: Parks and Recreation Department
500 W. Live Oak Street
Hutto, TX 78634

[SIGNATURE PAGE TO FOLLOW]

Property Owner or Authorized Agent

Signature: _____

Printed Name: _____

Date: _____

Contact Person: _____

Phone: _____ Fax: _____

Email: _____

Jeff White, Director of Parks and Recreation

Signature: _____

Date Received: _____

Parks Advisory Board approval date, if applicable:
