



TUP-FILMING PERMIT SUPPLEMENTAL PACKAGE

CITY OF SOLVANG

Community Development Department

411 Second Street | Solvang, CA 93463 | (805) 688-5575 | www.cityofsolvang.com

The information on this supplemental application **must** be submitted with a temporary use permit application if you will be filming within the City Limits of the City of Solvang. project to be accepted for review. Temporary Use Permit Application for Filming purposes that do not provide the supplemental information will be rejected. contact the planning staff at (805) 688-5575x220 or via email at planningdept@cityofsolvang.com

Applicant

City

☐☐

COMPLETED TEMPORARY USE PERMIT APPLICATION FORM. Application form can be found here:

<https://www.cityofsolvang.com/DocumentCenter/View/5696/Temporary-Use-Permit-Application-Checklist> *Only this application will be accepted.*

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COMPLETED ENCROACHMENT PERMIT APPLICATION. Only required if proposing use of city sidewalks, streets, or closures.

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EMAIL COMPLETED APPLICATION & PLANS. Email completed application and associated plans planningdept@cityofsolvang.com. All electronic plans shall be in PDF format.

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PAYMENT OF APPLICATION FEE. Established by the Master Fee Schedule. Your application will not be processed until a fee has been paid. This can be completed by cash or check.

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COMPLETION OF SUPPLEMENTAL FILMING QUESTIONNAIRE. Established by the Master Fee Schedule. Your application will not be processed until a fee has been paid. This can be completed by cash or check.

Filming Permit Supplemental Information

Company Name: _____

Company Address: _____

Email: _____

Unit Manager Name: _____

Unit Manager Cell Phone Number: _____

Location Manager Name: _____

Location Manager Cell Phone Number: _____

First Assistant Director Name: _____

First Assistant Director Cell Phone Number: _____

Production Title: _____

☐ Feature Film ☐ Television ☐ Commercial ☐ Other _____

Date(s) & Hours requested for filming: _____

Total Number of Days: _____ Total Number of Hours: _____

Total Personnel Required for Filming : _____

Will Filming involve the following: ☐ Construction ☐ Flim Strike

Are you proposing filming on public property including streets, sidewalks, parks, and other public property

☐ Yes (Encroachment Permit required) ☐ No

If Yes where and indicate if closures are required: _____

Please list all vehicles including type and how many of each required for production:

Any proposed special effects (please include pyrotechnics)

☐ No ☐ Yes (describe below)

Any proposed use of animals for production? ☐ No ☐ Yes (if yes list type, breed, and amount of each)

I, the undersigned Applicant/Representative, have verified that all the submittal items required on this Checklist are included in the application materials and/or plans.

Signature

Date

Print Name