



Town of Patagonia
P.O. Box 767
Patagonia, AZ 85624
Phone: (520) 394-2229 Fax: (520) 394-2861

OFFICE USE ONLY:

Date received: _____

Received By: _____

ENCROACHMENT PERMIT APPLICATION**APPLICANT INFORMATION**

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Email: _____

PERMIT REQUEST INFORMATION

Description of work to be done: _____

Contractor: _____

Signature _____

Date _____

Town Code: Article 7-4:

- A. It is unlawful for any person, firm, corporation, owner, builder, contractor, subcontractor, utility, foreman or plumber to install or place, or cause to be installed or placed, on any public street, alley or thoroughfare in the Town, any water pipes or installations for water, gas or any service whatsoever without first obtaining a permit from the Town Manager. All such water pipes or installations shall be placed at a depth of not less than thirty-six (36) inches from the surface of the street, alley, or thoroughfare.
- B. It is unlawful for any person, firm, corporation, owner, builder, contractor, subcontractor, foreman or plumber to make or dig, or cause to be made or dug, any hole, drain, trench, ditch or excavation in any public street, alley, sidewalk or thoroughfare in the Town without having first obtained written permission from the Town Engineer or any other authorized agent of the Town, and without having first deposited with the Town an amount equal to two dollars (\$2.00) for each square foot of hole, trench or excavation if made in an unpaved street, alley or thoroughfare, and four dollars (\$4.00) for each square foot of hole, trench or excavation if made in a paved street, alley or thoroughfare or in or through a sidewalk.
- C. Excavations, holes and trenches in unpaved streets and thoroughfares shall be filled and repaired in such manner as not to sag or leave a rut. Any excavation or opening through a pavement or sidewalk shall be made and repaired by the street department at cost and upon request of and at the expense of the party making such deposit. Such sum deposited shall remain on deposit until such excavation or trench is filled and repaired and shall be used by the street department to fill excavations in unpaved streets when the person causing or making the same fails or refuses so to do when directed in writing by the Town Engineer or any other authorized agent of the Town and for repairing excavations in pavements or sidewalks. The balance of such deposit shall be returned to the person making the deposit, if any balance remains after such excavation or trench is fully repaired. If work exceeds the deposit, the person will be billed accordingly.

**** FOR OFFICIAL USE ONLY****

Permit No.: _____ Street Name: _____

Issued by: _____ Date: _____

Deposit Amount: \$ _____