

FINAL PLAT APPLICATION (MAJOR SUBDIVISION)

Name of Proposed Subdivision _____

Property Owner(s): _____ Telephone #: _____

Address: _____ Email: _____

Applicant Name: _____ Telephone #: _____

Parcel(s) location, nearest cross streets: _____

How many lots are being created: _____ Size of plat (ac.): _____

Proposed use: _____ Requires rezoning: ☐ Yes ☐ No

Parcel # (s): _____

Primary Street access: _____ Internal access roads? ☐ Yes ☐ No

Property Owner's Signature

Date

Applicant's Signature

Date

Application requirements for Final Plan:

1. Application must be accompanied by the following:
 - a. Two (2) 24 x 36 copies of the Final Plat prepared on mylar, one (1) 24 x 36 paper copy of the Plat and a pdf of all drawings including a scalable to 11 x 17.
 - b. \$50.00 submittal fee. (*Filing fees and cost recovery fees for Engineering review shall also be due and be billed separately to the applicant.*)

***** OFFICAL USE ONLY *****

ACTION BY PLANNING COMMISSION OR AUTHORIZED REPRESENTATIVE

By authority given the Planning Commission in the Ohio Revised Code, the above application has been approved:

Signed: _____

Planning Commission, Chair (or designee)

Date

Date Approved: _____

FINAL PLAT CHECKLIST (N.C.O. 1222.06)

- 1) _____ An index page.
- 2) _____ The name of the subdivision.
- 3) _____ The location by section, range and township, or other surveys.
- 4) _____ Legal description of the boundaries of the Plat.
- 5) _____ Total acreage of the plat, the total acreage of the street rights of way and total acreage in lots.
- 6) _____ The names of the owners and the signature and seal of the registered surveyor
- 7) _____ The date of the survey.
- 8) _____ The scale shown graphically, date and the north point.
- 9) _____ If applicable, the subdivision or development sign to be constructed per 1222.06 (r)(1)(G)
- 10) _____ The exact locations, right-of-way widths, and names of all streets with and adjoining the Plat
- 11) _____ The exact locations, rights-of-way, and easements with any limitation of the easement rights state on the plat.
- 12) _____ All lot and parcel numbers and lines with accurate dimensions.
- 13) _____ The accurate designation of any areas dedicated or reserved for public use.
- 14) _____ Accurate building setback lines.
- 15) _____ Surveyor's statement of accuracy.
- 16) _____ Signature blocks, certifications, and notary pursuant to 1222.06 (r)(2)(Q)
- 17) _____ Before final plat is approved, detailed plans and specifications including typical sections, plan and profile views, cross sections, site grading plan, construction details and cost estimates shall be approved by the City of Northwood.

Supplemental Information. The following information shall be supplied in addition to the above described requirements:

- 1) _____ If a zoning change is involved, certification from the Zoning Inspector indicating that the change has been approved and is in effect.
- 2) _____ Certification showing the final detailed plans and specifications have been approved by the City Engineer and other governmental agencies.
- 3) _____ Certification showing that all required improvement has been installed and approved by the proper agencies; or, that a bond or other surety has been furnished assuring installation and initial maintenance (a copy of which shall be approved by the City Attorney and on file in the office of the Zoning Inspector)
- 4) _____ The names and addresses of all property owners who adjoin the proposed subdivision, including those across the street from the site.
- 5) _____ If applicable, copies of association documents; deed restrictions or covenants reserved for the residents of the subdivision.

**Please be advised the Final Plat shall be conditionally approved by the Planning Commission and shall not be endorsed by the Chair of the Planning Commission or other City representative(s) until a subdivision agreement has been approved by City Council and security is approved by the City Attorney -or- that written evidence of all improvements have been constructed and approved by the City Engineer in accordance with the Preliminary Plat and satisfaction of the City.*