

Submittal Requirements for Lot Line Adjustments

Lot Line Adjustments (LLA) must be checked one or more times by the Engineering Department and any required corrections before the LLA is submitted to the Planning Commission for approval and subsequent recordation.

The following items are needed to initiate the LLA process:

1. Completed Miscellaneous Planning Actions application and all LLA forms prepared either by licensed Land Surveyor or a Civil Engineer licensed to perform the duties of a Land Surveyor.
2. Payment of the Engineering Department's checking fee as indicated in the Master Fee Schedule.
3. Payment of the Planning Divisions LLA processing fee + CEQA Exemption fee as indicated in the Master Fee Schedule.
4. Copies of the deeds for all properties involved.
5. Title Reports or Lot Book Guarantees (whichever clearly shows beneficial interests) for all properties involved.

66412. This division shall be inapplicable to:

(d) A lot line adjustment between four or fewer existing adjoining parcels, where the land taken from one parcel is added to an adjoining parcel, and where a greater number of parcels than originally existed is not thereby created, if the lot line adjustment is approved by the local agency, or advisory agency. A local agency or advisory agency shall limit its review and approval to a determination of whether or not the parcels resulting from the lot line adjustment will conform to the local general plan, any applicable coastal plan, and zoning and building ordinances. An advisory agency or local agency shall not impose conditions or exactions on its approval of a lot line adjustment except to conform to the local general plan, any applicable coastal plan, and zoning and building ordinances, to require the prepayment of real property taxes prior to the approval of the lot line adjustment, or to facilitate the relocation of existing utilities, infrastructure, or easements. No tentative map, parcel map, or final map shall be required as a condition to the approval of a lot line adjustment. The lot line adjustment shall be reflected in a deed, which shall be recorded. No record of survey shall be required for a lot line adjustment unless required by Section 8762 of the Business and Professions Code.

RECORDING REQUESTED BY
CITY OF LA HABRA

WHEN RECORDED MAIL TO:
City Clerk
City of La Habra
110 E. La Habra Blvd.
La Habra, CA 90631

Space above this line for Recorder's use

EXEMPT PURSUANT TO
GOVERNMENT CODE § 27383

LOT LINE ADJUSTMENT

No. ____ - ____

OWNERSHIP CERTIFICATE:

We hereby certify that we are the owner(s) of all parcels proposed for adjustment by this Lot Line Adjustment. We have knowledge of and consent to the preparation and filing of this application, and that the information submitted herein is true and correct.

Replace this line of text with the Name and Title of the Owner of Parcel 1

Replace this line of text with the Name and Title of the Owner of Parcel 2

Replace this line of text with the Name and Title of the Owner of Parcel 1

Replace this line of text with the Name and Title of the Owner of Parcel 2

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS **SAMPLE**

On _____, 20__ before me, _____, a Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

WITNESS my hand and official seal.

(seal)

Signature: _____

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

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(seal)

Signature: _____

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WITNESS my hand and official seal.

(seal)

Signature: _____

CERTIFICATE OF APPROVAL:

STATE OF CALIFORNIA }
CITY OF LA HABRA } SS
COUNTY OF ORANGE }

I hereby certify that this Lot Line Adjustment was presented for approval to the Planning Commission of the City of La Habra at a regular meeting thereof held on the _____ day of _____, 20____ and that thereupon said Planning Commission did by an order duly passed and entered, approve said map.

Dated this _____ day of _____, 20_____

Veronica Lopez,
Secretary of the Planning Commission, City of La Habra

CITY ENGINEER'S CERTIFICATE:

This lot line adjustment conforms to the requirements of Section 66412 (d) of the Subdivision Map Act and local ordinances.

Dated this _____ day of _____, 20_____

Andrew Luna, P.E.
Acting City Engineer, City of La Habra
R.C.E. 93741, Expires 6/30/2026

EXHIBIT “A”
LOT LINE ADJUSTMENT
LL _____ - _____
Legal Description

Owners	Existing Parcels AP Numbers	Proposed Parcels Reference Numbers

Sheet _____ of _____ Sheets

EXHIBIT “B”
LOT LINE ADJUSTMENT
LL _____ - _____
Map

Owners	Existing Parcels AP Numbers	Proposed Parcels Reference Numbers

Sheet _____ of _____ Sheets

EXHIBIT “C”
LOT LINE ADJUSTMENT
LL _____ - _____
Site Plan

Owners	Existing Parcels AP Numbers	Proposed Parcels Reference Numbers

Sheet _____ of _____ Sheets



APPLICATION FOR MISCELLANEOUS PLANNING ACTIONS

City of La Habra Planning Department
110 East La Habra Blvd., La Habra Ca 90631
Phone: (562) 383-4100 Fax: (562) 383-4476

Action #

Property Owner

Name _____
Address _____
Phone: Home () _____
Work () _____
Fax () _____
E-mail _____

Name of Representative

Name _____
Address _____
Phone () _____
Fax: () _____
E-mail _____

Location of Property _____

Legal Description of Property _____ Tract No. _____ Lot No. _____ or See Attached Legal Description

Assessors Parcel Number _____

Check One:

- | | |
|--|--|
| ☐ Modification | ☐ Transportation Demand Mgmt. Plan (Staff Review) |
| ☐ Time Extension | ☐ Transportation Demand Mgmt. Plan (Commission) |
| ☐ Continuance (Applicant) | ☐ Staff Research |
| ☐ Continuance (Staff) | ☐ Commission Interpretation |
| ☐ Administrative Adjustment | ☐ Other _____ |
| ☐ Lot Line Adjustment | |

Explanation of Proposal:

I, (We) _____, being duly sworn, depose and say that I am (we are) the owner (s) of the property involved in this petition and that the statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my (our) knowledge.

PROPERTY OWNERS SIGNATURE _____

Name: _____

Date: _____

FOR OFFICE USE ONLY:

Application and Fee received by _____

Date _____ Amount \$ _____