

VILLAGE OF NORTH SYRACUSE
ONONDAGA COUNTY, NEW YORK
APPLICATION FOR BUILDING PERMIT

(315) 458-4763

This application shall be filled out in duplicate. When approval stamp with signature is affixed to this document and returned to you, then this application becomes a Building Permit. The application process and building permit are subject to the conditions printed on the back. The Applicant is admonished to read the conditions on the back carefully.

All permits issued by the Building/Codes Department are strictly subject to the Zoning and Building Codes of the Village of North Syracuse and all New York State fire codes and construction codes applicable on the date of this application. **NO ERROR OR OMISSION IN THE ISSUANCE OF A PERMIT SHALL LEGALIZE ANY CONSTRUCTION OR USE OTHERWISE PROHIBITED BY LAW.**

NEW CONSTRUCTION [] **ADDITION/RENOVATION** [] **MAINTAIN EXISTING** []

Section: _____ **Block:** _____ **Lot (s):** _____ **Date:** _____

Owner's Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____ Fax Number: _____

Applicant Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____ Fax Number: _____

Address of Permit Activity:

Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____

Description of Work:

Area of Work (SF): _____ Construction Cost Rate / SF: _____ Permitting Cost of Construction: _____
Is this permit to legalize an existing structure: Yes [] No [] (Total Cost) \$ _____

Use and Occupancy Classification _____

Construction Classification Type _____

Zoning Zoning District: _____ Verified By: _____ Lot Area (SF): _____
Max. Permitted Coverage (SF): _____ Proposed Coverage (SF): _____
Max. Permitted Gross Floor Area (SF): _____ Proposed Gross Floor Area (SF): _____
Max. Permitted Elevation (Facing Street): _____ Proposed Elevation (Facing Street): _____
Front Yard: Required: _____ Provided: _____ **Rear Yard:** Required: _____ Provided: _____
Aggregate Side Yard: Required: _____ Provided: _____
Side Yard 1: Required: _____ Provided: _____ **Side Yard 2:** Required: _____ Provided: _____

Architect/Engineer:

Business/Corporate Name: _____
Last: _____ First: _____ Middle Initial: _____ Lic. Number: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____ Fax Number: _____

Contractor:

Business/Corporate Name: _____
Last: _____ First: _____ Middle Initial: _____ Lic. Number: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____ Fax Number: _____

Plumber:

Business/Corporate Name: _____
Last: _____ First: _____ Middle Initial: _____ Permit Number: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____ Lic. Number: _____

Approve Electrical Inspector:

Business/Corporate Name: _____
Last: _____ First: _____ Middle Initial: _____ Permit Number: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____ Lic. Number: _____

(over)

Office
Use
Only

NOT VALID UNLESS STAMPED HERE

This permit shall become invalid unless the authorized work begins within six months following the date of issuance

OWNER'S AUTHORIZATION

I (we) hereby certify that:

1] Two (2) fully detailed structural drawings (plans) prepared to scale at least one-quarter inch to the foot shall accompany this application. One (1) set of approved plans will be returned to you which contain the red-inked approval stamp of the Building Department. Said plans shall be kept on the construction site and exhibited on demand to any official of the Village. No application shall be deemed complete unless two (2) preliminary surveys, prepared by a licensed surveyor, are submitted showing the location of existing and proposed buildings on the property. Additional documents relating to Worker's compensation and the New York Labor Law may be required.

2] I (we) agree to permit the Building Inspector and any officer or employee of the Village of North Syracuse to enter upon the premises and/or to photograph in the discharge of their duties with this application.

3] Approved plans and a copy of the approved permit shall remain on the premises at all times until a Certificate of Occupancy / Completion / is issued. These plans will be made available to the Code Enforcement Officer/ Inspector upon request.

4] The Code Enforcement Officer/ Inspector shall be given a minimum forty-eight (48) hours notice to make the required inspection and no work shall continue until such inspection has been completed and approved.

5] The owner or his representative shall be responsible to arrange for all required inspections and to renew all permits prior to expiration of same.

6] The owner shall be responsible for the presence of the appropriate representative for the required inspection as directed by the Code Enforcement Officer/ Inspector.

7] Permit shall expire six (6) months from the date of issuance unless approved construction is in progress. No work is to be started until permit has been received and posted by the owner/applicant. Commencement of any work prior to the receipt and posting of the permit will result in penalties, pursuant to Chapter 91-16 of the Code of the Village of North Syracuse.

8] It is the responsibility of the owner/applicant to submit plans and applications to the Village of North Syracuse in compliance with all State and local laws.

9] The owner and/or contractor shall notify the Code enforcement Officer immediately of any change or deviation from the approved plans occurring during the course of work.

10] All checks returned to the Village for non-payment will be charged a \$35.00 cash fee. In addition, the Village reserves the right to take any or all actions allowed by law.

11] This permit expires 12 months after the date of issuance.

Please print – property in name of

depose and says that (he/she) resides at _____

mailing address of owner

in the State of _____, that (he/she) is the owner in fee of all certain lots, parcels of land shown on the attached survey Section _____, Block _____, Lot(s) _____, situated, lying and being within the incorporated area of the Village of North Syracuse; that (I/We) have read and understand items one (1) through eleven (11) as herein stated, that the work to be done upon the premises shall be done in accordance with the approved application and accompanying plans of which (he/she) is totally familiar; And that (he/she) hereby names _____ as (his/her) representative to file this application on (his/her) behalf.

.....
Signature of Owner: _____

Sworn to me this _____ day of _____, 202_

Signature of Notary Public: _____

[RWD 2/16/10]