



CHECKLIST FOR A PRE-APPLICATION CONFERENCE – SMC 20.01.110

**** It is the responsibility of the applicant to ensure that all submittal requirements listed below are turned in as part of this application. Incomplete applications will not be accepted by the Department of Community Development. *****

☐ Conceptual Site Plan Map that illustrates the applicant's generalized ideas of the proposal. This design must include:

- ☐ Approximate lot lines and configurations
- ☐ General site topography
- ☐ Proposed vehicle access to the site
- ☐ Proposed location of utilities

Provide some questions for Staff so we can better assist you during your conference.

The submitted materials should be of sufficient detail so that staff may review the proposal and provide constructive feedback.

See SMC 3.68 for applicable pre-application conference fees.

Note: A pre-application conference does not vest an application (SMC 20.010110(I)).