



COMMERCIAL SITE DEVELOPMENT PLAN REVIEW APPLICATION

3144 MERIDIANA PKWY, IOWA COLONY, TEXAS 77583 | PHONE: 281-369-2471 | FAX: 281-369-0005 | WWW.IOWACOLONYTX.GOV

PROJECT NAME: _____

PROJECT ADDRESS: _____

PROJECT SIZE: _____ NO. OF PAGES SUBMITTED: _____

CLASS OF WORK: _____ New _____ Addition _____ Reconstruction _____ Water _____ Sewer _____ Paving _____ Storm _____ Water Plant
_____ Lift Station _____ Wastewater _____ Landscape _____ Irrigation _____ Hardscape _____ Detention Pond _____ Other

DESCRIPTION OF WORK: _____

APPLICANT NAME: ADDRESS/ PHONE/ EMAIL/ CONTACT: _____

ENGINEERING FIRM NAME/ CONTACT/ PHONE/ EMAIL: _____

OWNER NAME/ CONTACT/ PHONE/ ADDRESS/ EMAIL: _____

COMMERCIAL SITE DEVELOPMENT PLAN REVIEW FEE: *Ordinance 2023-26, Adopted October 16, 2023*

\$0-\$100,000.00

\$1,000.00

OVER \$100,000.00

\$1,000.00 + (\$2.50/\$1,000.00 in value)

VALUATION OF WORK (*construction cost estimate--signed and sealed by engineer*): _____

COMMERCIAL SITE DEVELOPMENT PLAN REVIEW FEE: _____

(Note: The estimated construction cost is used to determine the plan review fee per the City of Iowa Colony Ordinance No. 2023-26. Please submit a detailed engineer's cost estimate along with the plans for review. Plans will not be reviewed without a cost estimate. Upon completion of bids and selection of general contractor/s, submit the winning bids/s to the City Engineer. If there is a 10% or more difference between the estimated construction cost and the actual construction cost, fees will be retroactively adjusted.)

SUBMITTAL REQUIREMENTS: *Deliver the following items on flash/thumb drive to Iowa Colony. No hard copies required.*

- _____ Commercial Site Development Plan Review Application
- _____ Construction cost estimate (signed and sealed by Engineer of Record)
- _____ Payment made payable to the City of Iowa Colony
- _____ Digital copies of entire application including application, construction plans in pdf format, plat (if available), and construction cost estimate on a flash drive

The average plan review time is two to three weeks for initial and resubmittals. On resubmittals, provide a comment response letter and drawings in digital format (no hard copies) to the City Engineer. An additional plan recheck fee of \$350.00 is required for additional reviews after the second submittal. The recheck fee is valid for two reviews.

If plans have not been approved within a calendar year from the date of the initial submittal, a new application and fees are required. Approved plans are valid for one year from the City Engineer's signature. Any revisions to approved plans will require a plan recheck fee.

APPLICANT SIGNATURE

DATE

FOR CITY USE ONLY:

RECEIVED BY: _____ DATE RECEIVED: _____ PAYMENT TYPE: _____ PROJECT NO.: _____

REVISED JAN. 2024