



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

Business license # _____

Expiration _____

***To SPEED UP the process, Schedule Your Inspection- Phone: (928) 649-3034 Email: admin@jeromefd.org**

BUSINESS LICENSE APPLICATION

Physical Location of Business:

New ☐

In Town ☐

Renewal ☐

Out of Town ☐

BUSINESS INFORMATION

Business Name (and DBA):

Physical address (NOT PO Box):

Mailing address:

Business Phone #:

Cell Phone #:

Email address:

LICENSES, PERMITS & INSURANCE

AZ TPT # _____ **(CURRENT TPT LICENSE, if applicable, MUST ALSO BE SUBMITTED.)**

TPT license: ☐ CURRENT LICENSE ON FILE ☐ EXEMPT

If your business is subject to a certificate of health or sanitary examination, please include a copy of your current license from Yavapai County Community Health Services. Where any business activity is subject to a certificate of health or sanitary examination, before commencing operation, the applicant must produce a current license, certificate or permit from Yavapai County Community Health Services. Failure to do so is grounds for revocation or suspension of the license.

County Health License: ☐ CURRENT LICENSE ON FILE ☐ EXEMPT

For MOBILE FOOD VENDORS or TOUR BUSINESSES:

Certificate of Insurance: ☐ CURRENT COI ON FILE ☐ EXEMPT

TYPE/TYPES OF BUSINESS & ANNUAL FEES

EVENT VENUE ☐

Annual License Fee: \$500

RETAIL LIQUOR ☐

Estimated gross annual revenue: ☐ \$0 - \$50,000 (license fee: \$75) ☐ Over \$50,000 (license fee: \$100)

TOUR BUSINESS ☐

☐ Location within Town Limits (license fee \$50)

☐ Location outside Town Limits (license fee \$200)

RETAIL, SERVICES, OTHER:

Bar ☐

Commercial Leasing ☐

Food Truck ☐

Lodging ☐

Restaurant ☐

Retail Sales ☐

Service ☐ (describe) _____

Home-based ☐ (describe) _____

*Service-based businesses (i.e. landscaping, roofing, etc.) that are NOT located in Jerome town limits are exempt from the requirements of a Town of Jerome business license PROVIDED they are properly licensed in the physical location of that business.

Estimated gross annual revenue: ☐ \$0 - \$2,500 (Exempt)

☐ \$2,500 - \$10,000 (license fee \$20)

☐ \$10,000 - \$50,000 (license fee \$50)

☐ Over \$50,000 (license fee: \$75)

Business Owner(s) _____

Signature _____ Date _____

By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge.

This Licensee acknowledges that to operate the above business in accordance with Section 8-3-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.

FOR TOWN USE ONLY

COI Required? **Y N** Rcvd. _____

DATE APPLICATION SUBMITTED _____ ACCEPTED BY _____ ☐ Caselle ☐ Scanned

PAYMENT:

Business Type/Rate: _____ Amount: _____

☐ CASH ☐ CREDIT CARD ☐ CHECK # _____ PAYMENT DATE _____

(For Renewals) OVERDUE? Yes ☐ No ☐ Months: 1 ☐ 2 ☐ 3 ☐ Fee Paid: _____ Date: _____

UTILITIES ACCT/CLASSIFICATION _____ Status: ☐ Current ☐ 30 days past due ☐ 30 days+ past due

INSPECTIONS REQUIRED? Yes ☐ No ☐

Called for Inspection Appointment: Yes ☐ No ☐ APPT. DATE _____

☐ APPROVED ☐ DENIED _____ Date _____ *IF DENIED, PLEASE STATE REASON & INITIAL:*
Building Inspector

☐ APPROVED ☐ DENIED _____ Date _____
Fire Inspector

☐ APPROVED ☐ DENIED _____ Date _____
Zoning Administrator

☐ APPROVED ☐ DENIED _____ Date _____
Town Manager

NEW EXPIRATION DATE _____ DATE ISSUED _____