

CITY OF SALISBURY, NORTH CAROLINA
Stormwater Management
Permit Application Form



Permit Number: _____

Received Date: _____

Approved: _____ Date: _____

I. PROJECT INFORMATION:

1. Project name: _____ Case number: _____

2. Location of project (street address): _____

City: _____ County: _____ Zip: _____

Parcel ID#: _____ Most current property deed. Book: _____ Page: _____

3. Project details:

4. In the space provided below, briefly describe how the stormwater run-off will be treated:

5. Storm water run-off from this project drains to the: _____ River basin.

6. a. Total property area: _____ acres

b. Total surface water area: _____ acres

7. Total property area (6.a) – Total surface water area (6.b) = Total project area*: _____ acres

** Total project area shall be calculated to exclude the following: the normal pool of impounded structures, the area between the banks of streams and rivers, the area below the Normal High Water (NHW) line or Mean High Water (MHW) line. The resultant project area is used to calculate the overall percent built upon area (BUA). Non-coastal wetlands landward of the NHW (or MHW) line may be included in the total project area.*

8. Calculate percentage of net impervious area increase using the following:

Total post-construction impervious area: _____ acres Total site area: _____ acres

Total pre-2008 impervious area: _____ acres

$$\frac{[\text{Total post construction impervious area} - \text{Total pre-2008 impervious area}]}{[\text{Total site area} - \text{Total pre-2008 impervious area}]} \times 100 = \text{_____}\%$$

9. How many drainage areas does the project have? ____ (for high density, count 1 for each proposed engineered stormwater SCM). ____ (For low density and other projects, use 1 for the whole property area)
10. a. Trade – off for off-site to on-site Built Upon Area (BUA)
- ☐ NO. ☐ YES. (Provide maps and areas)
- b. How was the off-site impervious area listed above determined? Provide Documentation.
- _____
- _____

II. PERMIT INFORMATION:

1. a. Status: ☐ New ☐ Modification ☐ Renewal w/ Modification
- b. If this application is being submitted as the result of a modification to an existing permit, list the existing permit number _____, its issue date _____ and the status of construction:
- ☐ Not Started ☐ Partially Completed* ☐ Completed* (* provide a designer 'certification)
2. Specify the type of project:
- ☐ Low Density ☐ High Density ☐ Drains to Offsite Stormwater System ☐ Other
3. a. Additional project requirements (Check applicable blanks):
- ☐ Sedimentation/Erosion control: _____ Acres of disturbed area
- ☐ NPDES industrial stormwater ☐ 401/404 Permit: Proposed impacts: _____
- b. If any of these permits have already been acquired, please provide the Project Name, Project/Permit Number, issued date, and the type of each permit:
- _____
- _____
4. Is the project located within 5 miles of a public airport? ☐ NO ☐ YES
- If yes, please see [G.S 143-214.7](#).

III. CONTACT INFORMATION:

1. a. Print Applicant/ Signing Official's name and title (specially for developer, property owner, lessee, designated government official, individual, etc. who owns the project):
- Applicant/ Organization: _____
- Signing official & Title: _____
- Project ownership: _____
- b. Contact information for person listed in item 1.a above:
- Street address: _____
- City: _____ State: _____ Zip: _____
- Mailing address (if applicable): _____
- City: _____ State: _____ Zip: _____
- Phone: _____ Fax: _____
- Email: _____

c. Please check the appropriate box. The applicant listed above are:

- ☐ The property owner (Skip to Contact Information, item 3.a)
☐ Engineer/Designer
☐ Purchaser* (Attach a copy of the pending sales agreement and complete **Contact Information**, item 2.a. and 2.b. below)
☐ Developer* (Complete **Contact Information**, item 2.a and 2.b below)

2. a. Print Property Owner's name and title below,

Property Owner / Organization: _____

Signing Official & Title: _____

b. Contact information for person listed in item 2.a above:

Street address: _____

City: _____ State: _____ Zip: _____

Mailing address (if applicable): _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

3. a. (Optional) Print the name and title of another contact such as the project's construction supervisor or other person who can answer questions about the project:

Other Contact Person/ Organization: _____

Signing Official & Title: _____

b. Contact information for person listed in item 3.a above:

Street address: _____

City: _____ State: _____ Zip: _____

Mailing address (if applicable): _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

4. Local jurisdiction for building permits: _____ County

Point of contact: _____ Phone: _____

Email: _____

IV. Performance Securities and Operation and Maintenance

For all high-density projects, a performance security and access and maintenance agreement must be submitted for each SCM, or phase of development containing at least one SCM.

The applicable state stormwater management permit supplement and operation and maintenance (O&M) agreement must be submitted for each SCM specified for this project. This form will be provided upon request from the Land and Development Services Department.

A construction bond estimate must be submitted for review and the final performance security must be submitted to the City of Salisbury Land and Development Services Department prior to Major Site Plan or Final Plat approval.

V. SUBMITTAL REQUIREMENTS

Only completed application packages will be accepted and reviewed by the City of Salisbury Land & Development Services. A completed package shall be submitted through the online portal (Enegov.) in the designated account for the project which it is applicable to. To create an account for a project please visit: https://eplweb.salisburync.gov/energov_prod/selfservice#/home

Please indicate that the following required information have been provided by initialing in the space provided for each item. All original documents MUST be sealed, signed and initialed. Submittal MUST comply with [LDO 9.6](#).

	Initials
1. Completed package of the Stormwater Management Permit Application Form.	_____
2. Digital set of plans (sealed, signed & dated). Construction document requirements will follow LDO 16.4 with design engineer certification.	_____
3. Digital copy of stormwater calculations (sealed, signed & dated).	_____
4. A detailed narrative (one to two pages) describing the stormwater treatment/management for the project. This is required in addition to the summary provided in the Project Information.	_____
5. Copy of any applicable soils report with the associated SHWT elevations (Please identify elevations in addition to depths) as well as a map of the boring locations with the existing elevations and boring logs. Include an 8.5"x11" copy of the NRCS County Soils map with the project area clearly delineated. For projects with infiltration SCMs, the report should also include the soil type, expected infiltration rate, and the method of determining the infiltration rate.	_____
6. Certifications (show on plan):	
a. Engineer Design Certification, one (1) per design plan.	_____
b. As-built Certification, one (1) per SCM. List number of SCMs: _____	_____

VI. DEED RESTRICTION AND PROTECTIVE COVENANTS:

For all subdivisions, outparcels, and future development, the appropriate property restrictions and protective covenants are required to be recorded prior to the sale of any lot. If lot sizes vary significantly or the proposed BUA allocations vary, a table listing each lot number, lot size, and the allowable built-upon area must be provided as an attachment to the completed and notarized deed restriction form. The appropriate deed restrictions and protective covenants forms can be downloaded from:

<https://www.deq.nc.gov/about/divisions/energy-mineral-and-land-resources/stormwater/stormwater-program/post-construction-program/post-construction-forms>

In the instances where the applicant is different than the property owner, it is the responsibility of the property owner to sign the deed restrictions and protective covenants from while the applicant is responsible for ensuring that the deed restrictions are recorded.

By the notarized signature(s) below, the permit holder(s) certify that the recorded property restrictions and protective covenants for this project, if required, shall include all the items required in the permit and listed on the forms available on the website, that the covenants will be binding on all parties and persons claiming under them, that they will run with the land, that the required covenants cannot be changed or deleted without concurrence from the _____, and that they will be recorded prior to the sale of any lot.

VII. CONSULTANT INFORMATION AND CERTIFICATION

Applicant: Complete this section if you wish to designate authority to another individual and/or firm (such as a consulting engineer and/or firm) so that they may provide information on your behalf for this project (such as addressing requests for additional information).

Consulting engineer: _____
Consulting firm: _____
Mailing address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____



Design Engineer's Seal and Signature

VIII. ENGINEER DESIGN CERTIFICATION

[This certification **MUST** be included on the construction drawings, one (1) per plan]

A Licensed professional engineer or landscape architect, to the extent allowed by North Carolina General Statutes, shall sign and seal a certification on the plan which satisfies applicable stormwater management control design requirements.

Designer's certification of design for Stormwater Control Management SCM(s):

I _____, to the best of my knowledge, certify that the permanent stormwater management control(s) labeled as _____ on this plan has been designed in accordance with stormwater management quantity and stormwater management quality requirements of the City of Salisbury and the State of North Carolina, as applicable. I also certify that other applicable local, state, and federal permits have been applied for and/or received.

Check the other permits applied for and/or received, if applicable:

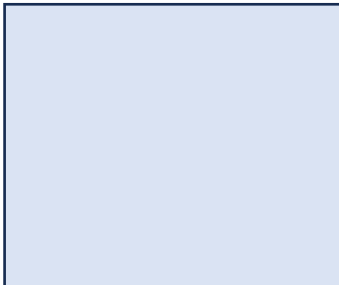
____ Erosion and sediment control permit (Rowan County, NC)

____ Floodplain development permit (City of Salisbury, NC)

____ 401 Water quality certification (State of NC)

____ 404 Permit for work in water/wetlands or the U.S (U.S Army Corps of Engineer)

____ Other _____



Design Engineer's Seal and Signature

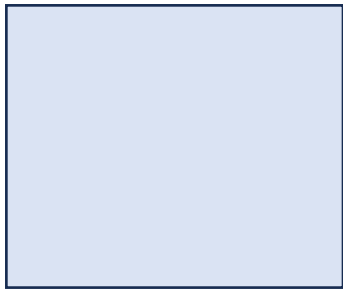
IX. AS-BUILT CERTIFICATION

[This certification MUST be included on the as-built drawings, one (1) per SCM]

The designer of the permanent structural stormwater management/stormwater control measure SCM(s) shall certify, under professional seal, that the as-built of SCM(s), drainage system components, and other stormwater management features are in compliance with the approved stormwater management plans and designs and with the requirements of applicable regulation.

Designer's certification of as-built for Stormwater Control Structure SCM(s):

I _____, certify that the permanent stormwater management control(s) labeled as _____, on this plan and as recorded in BK_____, PG_____ in the Office of Rowan County Register of Deeds, has been completed in conformance with the design plans and specifications approved on _____, has its full design volume available, and is functioning as designed.



Design Engineer's Seal and Signature